

West New York Board of Education  
Request for Proposals/ Request for Qualifications

The West New York Board of Education will receive sealed proposals for the following services to be rendered to the district for the period covering February 1, 2020 to June 30, 2020:

**Request for Qualifications (RFQs)**

- Applied Behavior Analysis
- Nursing (Substitute and One-on-One
- OT|PT
- Speech & Language Therapy

Request for Qualifications (RFQ) process is being conducted in accordance with NJSA 19:44A-20.4 and 20.5 et seq., NJSA 18A:18-5 et seq., and Local Finance Notice 2007-11 (C). It is the intent of the West New York Board of Education to establish a core group (“Pool”) of the most highly qualified professional Services firms based on the evaluation criteria detailed in the RFQ document(s).

All requests should be addressed via email to Dean Austin at [daustin@wnyschools.net](mailto:daustin@wnyschools.net), or by phone (201) 553-4000 ext. 30063.

Completed Request for Proposals (RFPs) and Request for Qualifications (RFQs), must be received in a sealed envelope by the Business Office on or before 2:00 p.m. prevailing time, Wednesday, February 19, 2020, and must be clearly marked as to the type of the proposal, and be addressed to:

West New York Board Education  
Dean Austin, School Business Administrator/Board Secretary  
6028 Broadway, West New York, NJ 07093-2808

Submission Requirements: - The completed proposal, including IRS Form, W-9, Business Registration certificate (BRC), C.271 Political Contribution Disclosure Form, Stockholder Disclosure Certificate, Affirmative Action Compliance Notice (pursuant to N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 pertaining to Affirmative Action and Equal Employment Opportunity), Exhibit A and Non-Collusion Affidavit. Copies of the standardized submission requirements are on file and available from the office to the Business Administrator. Submission shall include one original paper copy and a compact disk containing all documents in PDF format. No proposals/qualifications shall be received after the time designated in the advertisement. The Board reserves the right to reject any or all proposals/contracts and to waive any informality at its discretion. Proposers are required to comply with the requirements of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27.

**THE DISTRICT IS AFFIRMATIVE ACTION/EQUAL OPPORTUNITY COMPLIANT**