

West New York Board of Education
Work Session/Business Meeting Minutes
November 9, 2011, 5:30 p.m.

The Work Session/Business Meeting of the West New York Board of Education was held in the Auditorium of PS #4, 6300 Palisade Avenue, West New York, New Jersey. The order of business and agenda for the meeting were:

I. CALL TO ORDER

At 6:04 P.M. the meeting will be called to order.

II. FLAG SALUTE

The Pledge of Allegiance to the Flag of the United States of America will be recited.

III. ROLL CALL

Trustee Cirillo	Present
Trustee Gastanadui	Present
Trustee Dr.Piscitelli	Present
Vice-President Reyes	Present
President Sires	Present

IV. OPEN PUBLIC MEETING STATEMENT –

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of any public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provisions of the act, the School Business Administrator/Board Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.

the Jersey Journal
the Star Ledger
the Administration Bulletin Board
the Public Library
and by filing with the
Clerk of the Municipality

V. SUPERINTENDENT'S REPORT – John Fauta

A. Justin Cortez Fundraiser District Wide - John Fauta

Check by Football Team, Mayor Roque, and John Fauta – Presentation of \$6,800.00

B. Monthly Reports (these reports are on file and recorded)

Employee Accident Reports
Student Accident Reports
Violence, Vandalism, and Substance Abuse Incident Reports
Nurse's and Physicians Reports
Enrollment Reports – **attendance is rising**

Mr. Fauta discusses Pilot program, Regards to Breakfast program and how Successful it is.

Mr. Fauta acknowledges Mr. Israel Rodriguez, for Veteran's Program

VI. COMMUNICATIONS (Board Secretary)

October 27, 2011 : Correspondence from Cosmo Cirillo filing an order to show cause
November 7 2011: Mayor Roque requesting removal of Cosmo Cirillo on Board

Public Session Discussion

Mayor Roque: Address Mr. Cirillo, Board Members asking Mr. Cirillo to leave The Board.

Mr. Cosmo Cirillo: Asking Mayor to transfer him, served honorably on The Board.

Mayor Roque: Options leave Board and sit next to him or the police will escort him out.

Mr. Cirillo- Best interest of district and will sit in audience. He is not voluntarily stepping down from the Dais and sit in the audience.

Dr. Piscitelli – if Board has been advised of two supreme it decisions; how can they not follow the law.
Wonders why Board Member needs to have attorney.

Ms. Sires – Does not rescinds this matter

Matters of Finance – Presentation and Discussion of Resolutions

Matters of Curriculum and Instruction – Presentation and Discussion of Resolutions

2.4 – Dr. Piscitelli: Programs, wants to know costs
 Ms. Olivero – all costs are in resolutions
 Dr. Piscitelli: provide document listing all costs of programs and professional development
 Ms. Olivero- will provide a list

Matters of Operations – Presentation and Discussion of Resolutions

3.4 – Dr. Piscitelli: what is cost of Grant Writer?
 Mr. Fauta – Grant Writer will paid on commission only
 Dr. Piscitelli: why are we paying both when we have a grant writer on retainer

Matters of Special Education – Presentation and Discussion of Resolutions

Motion to adjourn to Executive Session: at 7:00 p.m.

Motion made by:	CC	SG	CP	VR	<input checked="" type="checkbox"/> AS		
Seconded by:	CC	SG	CP	<input checked="" type="checkbox"/> VR	AS		
		Ayes		Nays		Abstain	

Trustee Cirillo	Removed
Trustee Gastanadui	X
Trustee Piscitelli	X
Vice-President Reyes	X
President Sires	X

Executive Session Notice:

VII. OPEN PUBLIC MEETING STATEMENT

The public portion of the meeting is now concluded. The Board will now go into Executive Session to discuss items which fall within an exception of our open meetings policy and permits board to have private discussion since it deals with specific exceptions contained in N.J.S.A. 10:4-12b:

- Matters of Personnel - Affecting current or prospective employees
- Matters of Collective Bargaining
- Matters of Litigation
- Matters of Individual Privacy
- Other Matters as rendered confidential by law

BE IT RESOLVED that, the Board of Education will recess into Executive Session to discuss the aforementioned matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practical.

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists.

The Board may take action on these items following executive session.

Executive Session Discussion:

Matters of Personnel

Matters of Collective Bargaining

Matter of Litigation

Other Confidential Matters

Motion to adjourn the Executive Session and reconvene in Public Session at 8:14 p.m.

Motion made by:	CC	SG	CP	VR	<input checked="" type="checkbox"/> AS		
Seconded by:	CC	SG	<input checked="" type="checkbox"/> CP	VR	AS		
		Ayes		Nays		Abstain	

Trustee Cirillo	Removed
Trustee Gastanadui	Early Dismal
Trustee Piscitelli	X
Vice-President Reyes	X
President Sires	X

VIII. PUBLIC COMMENTS (Agenda items only)

Mr. Cosmo Cirillo, 116 65th Street – objects for new Assistant Superintendent position, a waste of money, No justification for position.

Ms. Suarez, 442 62nd Street – worked in district, interviewed for teacher aide, would start 11/11/2011 of employment PS#4 Annex and was working as an aide. Yesterday received a call from the board will not receive contract.

Mr. Fauta – contact was not approved by the board

IX. Consent Resolutions

(All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

BUSINESS and FINANCE

- 1.1 Secretary/Treasurer Reports
- 1.2 Approval of Minutes
- 1.3 Paid Bill List
- 1.4 Transfers
- 1.5 Donahue, Gironde & Doria
- 1.6 Benecard Prescription Benefits Program
- 1.7 Sale of Board of Education Property (School Bus)
- 1.8 Donation (Bergen Concrete Masonry, Inc.)
- 1.9 Custodial Uniforms Bid 07-12
- 1.10 Ace Scaffold Co., Inc.

CURRICULUM

- 2.1 Field Trip
- 2.2 Fundraiser
- 2.3 Travel Expense
- 2.4 Speakers
- 2.5 5 Year Preschool Plan
- 2.6 Book Club– MHS
- 2.7 Parental Involvement Policy 2011-2012

OPERATIONS

- 3.1 Request for Use of Facilities
- 3.2 Request for Transportation
- 3.3 Endorsement of MHS Addition
- 3.4 Bruno and Associates, Inc.

SPECIAL SERVICES

- 4.1 Transportation and Placements 2011-2012 SY
- 4.2 Middlesex Regional Educational Services
- 4.3 Evaluation Services
- 4.4 Commission for the Blind Screenings

LEGAL

- 5.1 Next Board Meeting
- 5.2 WNY BOE Garage/Juvenile Division Use
- 5.3 WNY BOE BlackBoard Connect/Recreation Dept
- 5.4 Church of St. Joseph of the Palisades Use of Pool

PERSONNEL

- 6.1 New Hire
- 6.2 New Hire
- 6.3 Substitute Teachers
- 6.4 Substitute Custodian
- 6.5 Salary Increment Changes
- 6.6 Permission to Post
- 6.7 Appointment Acting Assistant Superintendent
- 6.8 Appointment Acting Principal
- 6.9 Appointment Acting Assistant Principal
- 6.10 Transfers
- 6.11 Transfer Virginia Ramos

1.4 BE IT RESOLVED, that this Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the following line item transfers and certifies that the proposed transfer(s) will not affect implementation of any approved programs and/or services: TRANSFERS

Payroll Transfer September 2011

Fund	From Account	Description	Fund	To Account	Description	Amount
15	15-212-100-106-09	Spec Ed Mult Disabled	15	15-214-100-101-02	Spec Ed Autism	20,000.00
15	15-214-100-106-04	Spec Ed Autism	15	15-214-100-101-02	Spec Ed Autism	15,000.00
15	15-216-100-106-04	Sp Ed Preschool Disab	15	15-214-100-106-02	Spec Ed Autism	53,000.00
15	15-216-100-101-04	Sp Ed Preschool Disab	15	15-216-100-106-01	Sp Ed Preschool Disab	71,000.00

November Transfers 2011

FUND	FROM		TO		AMOUNT
11	11-000-230-590-00	OTHER MISC. PURCHASES	11-190-100-610-00	DISTRICT SUPPLIES	\$ 1,202.61
			11-000-230-530-00	COMMUNICATIONS	\$ 8,364.33
	11-000-230-585-00	BOARD TRAVEL	11-000-230-580-00	DISTRICT TRAVEL	\$ 325.69
	11-000-252-800-00	INFORMATION TECHNOLOGY	11-000-2520-600-00	INFORMATION TECH SUPPLIES	\$ 198.55
	11-000-270-515-00	TRANSPORTATION	11-000-270-504-00	AID IN LIEU OF TRANSPORTATION	\$ 884.00
15	15 190 100 610 05	GENERAL SUPPLIES	15 240 100 610 05	BILINGUAL SUPPLIES	\$ 32.45
	15 190 100 610 01	GENERAL SUPPLIES	15-240-100-610-01	BILINGUAL SUPPLIES	\$ 0.01

1.5 WHEREAS, this Board of Education approved Donahue, Gironda, & Doria, Bayonne, NJ, as School District Auditor for the 2010-2011 school year on May 16, 2011, DONAHUE GIRONDA & DORA

NOW, THEREFORE, BE IT RESOLVED, this Board upon the recommendation of the Superintendent of Schools, does hereby award the contract to perform the annual audit of the West New York School District Application for State School Aid (ASSA) and District Report of Transported Resident Students (DRTRS) for the October 14, 2011 student count, Procedures and Fees in accordance with attached proposal. (ASSA) and (DRTRS) (NJBRC#0962674)

1.6 RESOLVED, the West New York Board of Education approves the agreement for the Benecard Prescription Benefit Program for employees, which is effective July 1, 2011 through June 30, 2012, the agreement is attached and hereby incorporated by reference. BENECARD PRESP. B. PLAN

1.7 WHEREAS, Per the provisions described in N.J.A.C. 6:27 7.3 five district school buses can no longer be used for student transportation and are retired from service. SALE OF BOE PRPTRY. SCHOOL BUS

THEREFORE, Be it resolved upon the recommendation of the Superintendent of Schools the West New York Board of Education authorizes the sale of the five buses listed below in the manner and method as prescribed per N.J.S.A 18A-18A-45- the sale of Board of Education property not needed for school purposes.

- 1996 GMC
- 1996 GMC / BLUEBIRD
- 1997 GMC / BLUEBIRD
- 1998 BLUEBIRD
- 1998 BLUEBIRD

1.8 BE IT RESOLVED, Bergen Concrete Masonry, Inc., 299 W. Fort Lee RD, Bogota, NJ, donates concrete dolphins for pick up. DONATION (B.C.M. INC.)

NOW, THEREFORE BE IT RESOLVED that, this Board, upon the recommendation of the Superintendent of Schools accepts the Bergen Concrete Masonry, Inc donation for the 2011-2012 School Year.

1.9 WHEREAS, The West New York Board of Education advertised for bids for custodial, bus driver and maintenance employee uniforms and that bids were received October 18, 2011 with the following results: CUSTODIAL UNIFORMS BID 07-12

Alpine Trading Company, Inc.
\$ 647.13 per package

THEREFORE, Be It resolved that the uniform bid be awarded to Alpine Trading Company, Inc. at \$647.13 per package not to exceed \$ 60,000.00

1.10 WHEREAS, as a result of an inspection by district personnel and representatives of the districts' architectural firm of the the Harry L. Bain Elementary school it was determined that loose brick and mortar discovered on three sides of the facility presents a ACE SCAFFOLD CO., INC.

safety hazard to students, faculty and residents .

THEREFORE, as recommended by the Superintendent of Schools the Board of Education authorizes the maintenance supervisor to have a heavy duty sidewalk bridge (scaffolding) to be erected.

THEREFORE, based upon quotes received the Board of Education awards the contract for furnishing , erecting and dismantling a heavy duty sidewalk bridge around the south, south east and east side of the Harry L. Bain school to:

Ace Scaffold Co, Inc.
Lodi, New Jersey

Cost: \$ 36,000 for six months
after six months, if necessary, the rental cost of \$ 2,125.00 per four week period will commence.

Other Quote Received:
B&S Restoration \$38,000 for 3 month
North Bergen, New Jersey

CURRICULUM

CURRIC.

2.1 BE IT RESOLVED, that the following Field Trips are approved provided that they are in keeping with the Board of Education policies, as per listed:

FIELD T.



School	Date	Group(s)	No. of Students	Destination	Activity	Transportation Requested
ECS	11/15/11	Pre-K	34	Extra Supermarket	Students will learn about the supermarket (different roles and foods)	
	Raindate: 11/16/11					
ECS	11/18/11	Pre-K	34	Extra Supermarket	Students will learn about the supermarket (different roles and foods)	
	Raindate: 11/21/11					
ECS	3/22/12	Pre-K	126	Kean College	Presentation of "An Ugly Duckling"	X
ECS	4/17/12	Pre-K	82	Kean College	Presentation of "Henry and Mudge"	X
ECS	5/1/12	Pre-K	151	Turtle Back Zoo	Tour zoo	X
	Raindate: 5/2/12					
ECS	5/15/12	Pre-K	85	Turtle Back Zoo	Tour zoo	X
	Raindate: 5/17/12					
* P.S. #1	11/2/11	Kindergarten	150	Fairfield Farm	Tour farm & pick pumpkins	X
P.S. #1	12/19/11	5th Grade	95	Historic Richmondtown	Participate in the Lighting the Way workshop	X
P.S. #2	11/10/11	PTO	20	Lincoln Center	Presentation of "The Magic of Peru"	X
P.S. #2	11/15/11	5th & 6th Grades	165	Liberty Science Center	Tour exhibits	X
P.S. #2	11/17/11	Chorus	54	NJCU Margaret William Theater	Presentation of "City of Angels"	X
P.S. #2	11/18/11	4th Grade	66	Kerasotes Showplace 14	Watch "Puss in Boots"	X
P.S. #2	11/22/11	1st & 2nd Grade IKE	85	Amer. Museum of Natural History	Tour exhibits	X
P.S. #2	12/3/11	Chorus	54	Barnes & Noble	Perform Winter Musical during store sponsored fundraiser	X
P.S. #2	12/5/11	Pre-K	20	Craft Clique	Children engage in a variety of fine motor skills	X
P.S. #2	12/5/11	Chorus	40	Harborage Nursing Home	Perform Winter Musical for Patients	X
P.S. #2	12/9/11	Pre-K	20	Craft Clique	Children engage in a variety of fine motor skills	X
P.S. #2	12/12/11	Pre-K	20	Craft Clique	Children engage in a variety of fine motor skills	X
P.S. #2	12/13/11	Chorus	40	Fritz Reuter Senior Residence	Perform Winter Musical for Patients	X
P.S. #2	12/16/11	Pre-K	20	Craft Clique	Children engage in a variety of fine motor skills	X
P.S. #2	2/10/12	1st & 2nd Grade IKE	85	South Orange PAC	Presentation of "Mammoth Follies"	X
P.S. #2	3/22/12	Rm 212 & 215	50	Kean College	Presentation of "An Ugly Duckling"	X
* P.S. #4	10/26/11	4th Grade	85	Ellis Island / Statue of Liberty	Learn about historical places	X

P.S. #4	11/18/11	3rd Grade	125	Kerasotes Showplace 14	Watch "Happy Feet: Penguins in the Arctic"	X
P.S. #4	12/21/11	6th Grade	94	Liberty Science Center	Tour exhibits	X
P.S. #5	12/2/11	Alternative Program	75	Museum of Jewish Heritage	Tour museum	
P.S. #5	12/16/11	Alternative Program	33	Rainbow Buffet Restaurant	Learn about a restaurant	X
* P.S. #6	10/17/11	5th & 6th Grade Bilingual	26	Heaven Hill Farm	Learn about the fall season	X
P.S. #6	11/29/11	Spanish Club	38	Park Theater	Presentation of "Hispanic Ballet"	X
P.S. #6	12/8/11	5th Grade	120	Amer. Museum of Natural History	Tour exhibits	X
MS	12/15/11	7th Grade / Team 6	150	Park Theater	Presentation of short stories	X
* MHS	11/6/11	MHS Band & Chorus	70	Weehawken Athletic Complex	Attend Weehawken Marching Band Festival	X
MHS	TBD	English 12 / Shakespeare	110	Kerasotes Showplace 14	Watch "Anonymous"	X
MHS	11/21/11	Student Council	12	West New York	Deliver Thanksgiving Baskets	X
MHS	11/21/11	Ms. Bove's 2nd & 3rd Classes	39	Museum of Modern Art	Tour exhibits	X
MHS	11/21/11	Guidance Department	22	FDU-Teaneck Campus	Tour FDU campus	X
MHS	11/22/11	MOM	45	Harborage Nursing Home	Community service	X

School	Date	Group(s)	No. of Students	Destination	Activity	Transportation Requested
MHS	11/24/11	MOM	40	Breadline	Community service	X
MHS	11/29/11	Spanish Club	42	Repertorio Español	Presentation of "Don Quijote"	X
MHS	12/1/11	Drama Club	50	Palace Theater	Presentation of "Priscilla Queen of the Desert"	X
MHS	12/2/11	Performing Arts Academy	15	Montclair State University	Attend college preparation workshop & tour campus	X
MHS	12/2/11	MD Program	28	Liberty Science Center	Tour exhibits	X
MHS	12/9/11	Freshman Academy	120	Bergen PAC	Presentation of short stories	X
MHS	12/12 or 19/11	MOM	45	Fairlawn Cerebral Palsy	Community service	X
MHS	12/15/11	TIGS & SAP Program	14	St. John Soup Kitchen	Community service	X
MHS	12/15/11	Student Council	55	Madame Tussaud's Wax Museum	Compare wax figures to humans & proper proportions	X
MHS	12/17/11	MOM	45	Denville Orphanage	Community service	X
MHS	12/21/11	MOM	45	WNY, Fairview & Cliffside Park	Community service	X
MHS	12/23/11	MOM	45	Harborage Nursing Home	Community service	X
MHS	12/24/11	MOM	45	Breadline	Community service	X
MHS	1/13/12	Lead for Diversity Peer Group	5	Georgian Court University	Discuss progress in Action Planning in High Schools	X
MHS	1/14/12	Performing Arts Academy	35	Gaelen Center for the Arts	Presentation of "Modern Renaissance"	X
MHS	1/18 - 20/12	MD Program	28	NJPAC	Presentation of "Year of the Dragon"	X
MHS	4/26/12	English 9	130	Castle Shakespeare Repertory	Presentation of "Romeo and Juliet"	X
MHS	4/27/12	Performing Arts Academy	19	NYU (Kaleidoscope Dance)	Attend choreographic workshop with dance education graduate students.	X
MHS	5/10/12	English 9 & 10	146	NJPAC	Presentation by Mayhem Poets	X
MHS	5/17/12	Chem H & AP Biology	50	Gershwin Theater	Presentation of "Wicked-The Musical"	X

P.S. #2 & P.S. #5	12/2/11	3rd Grade & Special Education	108	Kerasotes Showplace 14	Watch "Happy Feet: Penguins in the Arctic"	X
All Elem. Schools	1/18/12	6th Grade G & T	67	Discovery Times Square	Students play the roles of crime scene investigators	X
All Elem. Schools	2/10/12	1st Grade G & T	36	Newark Museum	Backyard Safari - Learn about bugs and life cycles	X
P.S. #1, #3 & #5	2/23/12	2nd Grade G & T	44	Monmouth Museum	Tour exhibits	X
P.S. #2, #4 & #6	2/29/12	2nd Grade G & T	52	Monmouth Museum	Tour exhibits	X
All Elem. Schools	3/7/12	3rd Grade G & T	95	Jenkinson's Aquarium	Learn about sea life	X
All Elem. Schools	4/17/12	4th Grade G & T	74	Thomas Edison Center	Learn about inventions by Thomas Edison	

2.2 BE IT RESOLVED, that the following Fundraisers are approved provided that they are in keeping with the Board of Education policies, as per listed:

FUNDR.



School	Group	Advisor(s)	Type of Fundraiser	Date(s)	Purpose
P.S. #2	PTO	S. Gastanadui	ScripPro Gift Card Sale	11/10/11 - 6/30/12	Raise funds for school events.
P.S. #2	PTO	S. Gastanadui	DIRECTV4Schools	11/15/11 - 6/30/12	Percentage of new contracts will be donated to school.
P.S. #2	PTO	S. Gastanadui	Family Fitness Night	2/9/12	Raise funds by selling food & refreshments. Games & exercises will be offered.
P.S. #2	Schoolwide	G. Hepperle	Jump Rope / Hoops for Heart	2/23 - 24/12	Raise funds for the American Heart Association.
P.S. #3	Districtwide	S. Campo	Denim Day	11/16/11 & 12/14/11	Raise funds for the John Meager Foundation.
P.S. #3	Schoolwide	R. McGinley	School Photos	12/9/11	Raise funds for school activities.
P.S. #4	Schoolwide	C. Occhipinti	"Children Helping Children Read-A-Thon"	11/21/11 - 2/21/12	Raise funds for children fighting cancer or a blood disorder.
P.S. #5	Social Concerns Committee	D. Valdes	Toy Drive	11/10 - 12/23/11	Distribution of toys to needy students.
P.S. #6	Spanish Club	N. Cabezas	Welch's Fruit Snacks	11/10/11	Raise funds for fieldtrip to Park Theater to watch "Hispanic Ballet."
P.S. #6	Picture Day	R. Reiman	Picture Day	11/30/11	Raise funds to defray cost of field trips.
P.S. #6	5th & 6th Grade Theater Group	J. Moreno	Indoor Flea Market	12/8 - 9/11	Sell donated items to raise funds for the school play.
Middle School	Student Council	K. Van Lenten	Teachers vs. Students Basketball Game	11/30/11	Raise funds to defray graduation costs.
Middle School	Student Council, YB & NTHS	N. Deer	Smencil Sale	1/16 - 31/12	Raise funds to defray the cost of induction and graduation.
Middle School	Chorus & Drama Students	C. Arcilla	"Oklahoma" Musical	3/29/12	Raise funds to defray cost to attend "Music in the Parks" Competition.
MHS	MD Program	L. Loza	T-Shirts Sale	11/10/11 - 6/30/12	Raise funds to defray cost of field trips.
MHS	MD Program	L. Loza	Smencil Sale	11/10/11 - 6/30/12	Raise funds to defray cost of field trips.
MHS	MD Program	L. Loza	Sale of Individual Bags of Fresh Fruit	11/10/11 - 6/30/12	Raise funds to defray cost of field trips.
MHS	Class of 2015	L. Anastasi	Holiday Greenery (Live Wreaths)	11/18 -28/11	Raise funds for Class of 2015.
MHS	Tomorrow's Teachers (FEA)	E. Alfonso	Denim Day	11/23/11	Raise funds for the "White Ribbon Award" given at graduation.
MHS	Student Council	S. Culhane	Battle of the DJs Dance	11/30/11	Raise funds for Project Graduation.
MHS	Junior Class	E. Kashub	Healthy Food Snacks	12/5 - 9/11	Raise funds for Junior Prom.
MHS	Schoolwide	E. Diaz	Healthy Food Snacks	12/12 - 16/11	Raise funds for TIGS, school activities & fieldtrips.
MHS	Student Council	S. Culhane	Holiday Dance	12/22/11	Raise funds for Project Graduation.
MHS	Schoolwide	E. Diaz	Healthy Food Snacks	1/9 - 13/12	Raise funds to feed the homeless at St. John's Soup Kitchen.
MHS	Schoolwide	E. Diaz	Valentine's Sale	2/6 - 10/12	Raise funds to defray the cost of the TIGS Summer Program.
MHS	Schoolwide	E. Diaz	Healthy Food Snacks	3/12 - 16/12	Raise funds for TIGS, school activities & fieldtrips.
MHS	Schoolwide	E. Diaz	"Self Expression" Fashion Show	4/19/12	Raise funds to defray the cost of the TIGS Summer Conference.

2.3 WHEREAS, the West New York Board of Education, as per policy # 9250b2 has determined that participation in professional activities, including conferences and meetings requires travel expenditures and that this travel is critical to the administrative and/or instructional needs of the district; and

TRAVEL
EXPENSE

WHEREAS, the West New York Board of Education has determined that the school district travel expenditures to the activities listed below are in compliance with both the West New York travel policy and with stated travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget,

NOW THEREFORE BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools, approves the attendance of the listed district employee as per the following including all registration fees and statutorily authorized travel expenditures to be charged as outlined below:

Name	Activity	Date	Anticipated Cost	Funding Source
Darlene Pesquera	Fall Semi Regional Meeting Westfield, NJ	10/13/11	\$15.22	District

Nieves Colom	Newton High School	11/18/11	\$34.72	District
Eileen Calderone	NJAFPA/NJDOE	11/18/11	\$45.44	District
Melissa Olivero	Newton High School	12/02/11	\$34.72	District
Barbara Deitmaring	NJAFPA Winter Training Conference Eatontown, NJ	12/02/11	\$49.59	District
Vivian Calunga	NJSBAIG Registration Bullying Seminar Burlington, NJ	12/02/11	\$20.00	District
Eileen Calderone Barbara Deitmaring	NJAFPA Regional Registration Training Institute	12/02/11	\$290.00	District
Eileen Calderone	NJAFPA/NJDOE	12/02//11	\$45.44	District
Robert Rodriguez	NJ Diversity Council- Kean University Union, NJ	02/10/12	\$18.06	District
Myra Schnur	Kean University Union, NJ	02/10/12	\$19.10	District
Robert Rodriguez	NJ Diversity Council- Union, NJ	05/17/12	\$18.06	District
Robert Sanchez Stacy Olivero Yonarkis Estevez Barbara Deitmaring	Techspo Bally's Atlantic City, NJ Registration & Hotel	1/26 & 1/27/2012	\$436 Hotel \$1476 Reg.	Title II A 200-500

2.4 WHEREAS, the West New York School District, in accordance with its instructional goals, has provided for guest speakers as part of the School and District Operational Plans,

SPEAKERS

NOW THEREFORE BE IT RESOLVED, that the West New York Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the following speakers to present the activities listed below, to be charged to the approved school district budget:

Activity	Speaker	School	Date	Cost	Funding Source
Guest Speaker	Frankie Martinez Louie Melendez WNY Firefighters	PS # 1	10/24/11	n/a	n/a
Guest Speaker	Omayra Orocho Seton Hall	MHS	11/22/11	n/a	n/a
Guest Speaker	YN1 Nicholas J. Zirpoli Navy-Drug Program	PS # 3	11/03/11	n/a	n/a
Guest Speaker	George Street Playhouse Cyberbullying	MHS	11/30/11	n/a	n/a
Guest Speaker	Partnership for a Drug- Free New Jersey Parent Workshop	MHS	12/05/11	n/a	n/a
Guest Speaker	Danny Occhiogrosso Substance Abuse	MHS	04/16/12	n/a	n/a
Guest Speaker	Larry Levin & Service Dog	MS	TBD	n/a	n/a
Professional Development	Day Pharmaceutical LP Epi Pen Admin.	MS	11/16/11	n/a	n/a
Professional Development	Hudson County Mental Health Association (For Social Workers)	MS	11/16/11	n/a	n/a
Professional Development	Lenny Martinez & Associate DYFS	MS/MHS	12/14/11	n/a	n/a

2.5 WHEREAS, the purpose of the Five-Year Preschool Plan is to provide a comprehensive description of how the school district will implement each component of a high quality preschool program over the next five years,

5YR PRE-SCH.
PLAC

NOW THEREFORE BE IT RESOLVED, that the West New York Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the submission of an update to the 2008 Five-Year Preschool Program Plan to the New Jersey Department of Education.

2.6 BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools, recognizes the Library/Media Center Book Club, to be located at Memorial High School, subject to the club having a facility advisor and complying with the Memorial High School's requirements and policies governing student clubs.

BOOK CLUB
MHS

2.7 WHEREAS, the West New York school district, as required by the Elementary and

PARENTAL

NOW THEREFORE BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools, hereby adopts the West New York School District Parental Involvement Policy for school year 2011-2012, including the School/Student /Parent Compact as per the policy attached and incorporated herein by reference.

WEST NEW YORK SCHOOL DISTRICT—PUBLIC SCHOOL # _____

SCHOOL/STUDENT/PARENT COMPACT

To develop a partnership that will support student achievement, we will:

School Agreement

- Provide an environment that supports effective learning of the NJCCCS through the implementation of an aligned curriculum and high-quality instruction using research-based strategies.
- Provide a safe, caring and pleasant environment that promotes active learning.
- Respect cultural, racial, gender and ethnic differences.
- Provide parent-teacher conferences, at least annually, during which student achievement and this compact can be discussed.
- Regularly use written and oral communication to allow parents/guardians to stay informed.
- Provide necessary information to parents so that they can support their child.
- Encourage students and parents by providing frequent information about student progress.
- Encourage parents to participate in their child's education and volunteer in the PTO/PTA and leadership groups.
- Adhere to the *Harassment, Intimidation & Bullying Policy*.
-

Signature _____

Student Agreement

- Miss as few days of school as possible.
- Come to school each day with the tools necessary for learning.
- Complete and return homework assignments.
- Show respect for myself, other people, my school and property.
- Obey the rules of the school and the classroom.
- Bring home to show parents all paperwork and return those that need signatures.
- Accept responsibility for my own actions.
- Adhere to the *Harassment, Intimidation & Bullying Policy*.

Signature _____

Parent/Guardian Agreement

- See that my child is punctual and misses as few days of school as possible.
- Make sure that my child is present for state required tests.
- Support the school in its efforts to maintain proper discipline.
- Establish a time for homework and review it regularly.
- Encourage my child's efforts.
- Stay aware of what my child is learning and talk about his/her school activities.
- Encourage reading by reading with my child and letting my child see me read.
- Monitor my child's activities including TV viewing and video game playing.
- Make every effort to attend parent conferences/meetings and other school activities.
- Adhere to the *Harassment, Intimidation & Bullying Policy*.

Signature _____

DISTRITO ESCOLAR DE WEST NEW YORK – ESCUELA PUBLICA # _____

CONVENIO ESCUELA/ESTUDIANTE/PADRE

Para desarrollar una asociación que ayude al cumplimiento del estudiante nos comprometemos a:

Contrato de la Escuela

- Proporcionar condiciones que respalden la instrucción eficiente del Contenido Central del Currículo de Estudios del estado de New Jersey (NJCCS) mediante la implementación de un currículo alineado a una instrucción de alta calidad utilizando estrategias basadas en investigaciones.
- Ofrecer un ambiente agradable con seguridad y protección que promueva un aprendizaje eficaz.
- Respetar las diferencias culturales, raciales, de sexo y étnicas.
- Facilitar conferencias entre padres y maestros al menos una vez al año, durante las cuales se pueda analizar el progreso del estudiante y de este convenio.
- Mantener a los padres informados ya sea por escrito o verbalmente.
- Facilitar a los padres la información necesaria para que puedan ayudar a sus hijos.
- Animar a los estudiantes y padres ofreciéndoles con frecuencia información sobre el progreso del estudiante.
- Exhortar a los padres a participar en la educación de sus hijos y que ofrezcan sus servicios en las organizaciones de Padres y Maestros (PTA/PTO) y en los grupos de orientación.
- Acatar la Póliza de Hostigamiento, Intimidación y Acoso.

Firma _____

Contrato del Estudiante

- Tener buena asistencia
- Venir a la escuela con los materiales necesarios para aprender.
- Hacer y entregar las tareas
- Respetarme a mi mismo, a mis semejantes, a mi escuela y la propiedad ajena.
- Obedecer las reglas de la escuela y del aula
- Llevar a la casa todos los trabajos para enseñárselo a mis padres y retornar aquellos que requieran la firma de mis padres.
- Aceptar la responsabilidad de mis propias acciones.
- Acatar la Póliza de Hostigamiento, Intimidación y Acoso.

Firma _____

Contrato del Padre/Madre/Tutor

- Ocuparme de que mi hijo/a sea puntual y tenga buena asistencia.
- Asegurarme que mi hijo/a no este ausente durante los exámenes requeridos por el estado.
- Respaldar a la escuela en sus esfuerzos para mantener la disciplina apropiada.
- Establecer un horario para las tareas y revisarlas con regularidad.
- Apoyar los esfuerzos de mi hijo/a.
- Mantenerme informado de lo que mi hijo/a esta aprendiendo y conversar sobre sus actividades escolares.
- Estimular la lectura leyendo con mi hijo/a y mostrándole que me gusta leer.
- Controlar las actividades de mi hijo/a incluyendo programas de televisión y los juegos de video.
- Tratar de asistir a todas las reuniones / conferencias de padres y otras actividades escolares.
- Acatar la Póliza de Hostigamiento, Intimidación y Acoso.

Firma _____

OPERATIONS

OPR.

3.1 BE IT RESOLVED that the following requests for use of facilities are approved provided they are in keeping with the Board of Education’s policies, as per attached:

REQUEST
U.O.F.

Location	Group	Advisors	Activity/Purpose	Dates	Time	Purpose
School District	M.O.M.	Sue Colacurcio	Onsite Collection Bins non-perishable foods	TBA	School hours	
MS Gym	WNY Recreation	Nicole DeFino Lee	Halloween Costume Contest	10/31/11	2:00 PM – 7:00 PM	
WNY MS Auditorium	Wilson Reading Prog.	Stacy Olivero	Wilson Just Words Discuss Program with Parents	11/01/11	6:00 PM – 8:00 PM	
Coviello Field	WNY Recreation	Nicole DeFino Lee	Football Game	11/05/11	12:00 PM – 3:00 PM	Make-up Game
HLB Auditorium	HLB PTA	Michelle Lopez	PTA Meeting	11/05/11	6:00 PM – 8:00 PM	
P.S. 5 Gym	P.S. 5 PTO	Tania Rodriguez	PTO Meetings	11/16/11 12/21/11 04/18/12 05/30/12	6:30 PM – 8:00 PM	
ECS Conference Room	ACTFL Proctor	Rita Mendez	Oral Proficiency Interview	11/21/11 11/28/11	4:30 PM – 5:30 PM	Use conference rm as testing facility for E. Camejo.
MS Gym	Class Advisors	Katherine Van Lenten and Laura Trifone	Basketball Game	11/30/11	3:00 PM – 4:00 PM	Teacher’s vs. Students raise money for grad. Class.
M.S. Auditorium	Chorus & Drama Students	Constance A. Arcilla	“Musical” Oklahoma	03/29/12	7:00 PM – 8:30 PM	Raise Funds & defray cost for competition.
MHS Gymnasium	Class Advisors	S. Culhane J. Cinque	Dance	11/30/11 12/15/11	6:30 PM – 10:00 PM 12:00 PM – 2:30 PM	Raise money for Project Graduation
MS Auditorium	WNY Dept. of Cultural & Public Affairs	Fior D’Aliza Frias	Fashion Show	12/16/11 01/20/12 01/21/12 02/03/12 02/24/12 02/27/12 03/09/12 03/10/12 03/16/12 03/24/12 03/25/12	7:00 PM – 9:00 PM 7:00 PM – 9:00 PM 2:00 PM – 4:00 PM 7:00 PM – 9:00 PM 7:00 PM – 9:00 PM 6:00 PM – 8:00 PM 7:00 PM – 9:00 PM 4:00 PM – 6:00 PM 7:00 PM – 9:00 PM 5:00 PM – 9:00 PM 11:00 AM – 7:00 PM	Practice Practice Practice Practice Practice Practice Practice Practice Practice Practice Set -Up/Show
P.S. 2 Gym, Cafeteria, Auditorium	PS 2 PTO	S. Gastanadui, L.Giantomenico, A. Knight & J. Nice	Family Fitness Night	02/09/12	6:00 PM – 8:30 PM	Selling food/ refreshments for funds.

3.2 BE IT RESOLVED that the following requests for transportation are approved provided they are in keeping with the Board of Education’s policies, as per attached:

REQUEST
TRANSPORT.

Group	Advisor(s)	Transport	No. of Buses	Dates	Destination
-------	------------	-----------	--------------	-------	-------------

Township of Weehawken	Vicky Wo	Students	1	10/24/11	Local School Run
M.O.M.	Sue Colacurcio	Students	1	10/28/11	North Bergen
M.O.M.	Sue Colacurcio	Students	2	10/30/11	Cliffside Park
MHS Band	Mr. Godett	Band Members & Equipment	2 Buses 1 Truck	11/06/11	Weehawken

3.3 **WHEREAS**, under Title 19 of the New Jersey Statutes, the New Jersey Legislature has established a New Jersey Schools Development Authority (“SDA”); and

ENDORSE.
OF MHS ADD.

WHEREAS, Title 19 empowers the SDA, inter alia, to purchase land for and construct schools on behalf of certain designated SDA School Districts; and

WHEREAS, the West New York School District (“the District”) is an SDA School District; and

WHEREAS, the District has been awarded funding from the New Jersey Department of Education (“NJDOE”) for land acquisition for the addition to Memorial High School; and

WHEREAS, such funding is conditioned on the District identifying and SDA and NJDOE approving an appropriate location for the addition to the Memorial High School; and

WHEREAS, SDA has adopted rules (N.J.A.C. 19:34-1 et seq.) to assist SDA School Districts seeking to develop new facilities, and has made funding available for site identification, investigation and acquisition, feasibility studies, design work, site remediation, and other activities (“Preconstruction Activities”) required to prepare an application to NJDOE for approval of a school facilities project; and

WHEREAS, the process of identifying a site for a new school facility under SDA rules is governed by N.J.A.C. 19:34-3.2, which includes specific selection criteria for such analysis and the pertinent regulations and procedures under this process are:

- A. Prior to the submission by an SDA School District of an application to NJDOE for approval of preconstruction activities, a local Board of Education and the parent municipality shall jointly submit to NJDOE and SDA a complete inventory of all District and municipally-owned land in the municipality.
- B. The School District shall separately identify and provide to SDA an inventory of any privately-owned sites that it considers potential school sites. The inventory shall include a map of the district showing the location of each of the identified parcels of land.
- C. The School District and municipal Governing Body shall together provide a written analysis to SDA concerning each district or municipally owned site, or privately owned site identified by the SDA School District, explaining whether it is suitable for a school facilities project. For each such site, the analysis shall include a determination of:
 1. Cost and Schedule Impacts to the Proposed Project resulting from adjustments to overall projects schedule, complexity of land acquisition or fair market value considerations (cost estimates to be based on the assessed valuation multiplied by the current municipal equalization ratio); and
 2. Significant Site Location, Size and Improvement Considerations, including constructability, community Impacts related to construction and time to Implement, compatibility of neighboring land uses, overall revitalization and economic development and open space plans, proximity of public transportation and relocation and displacement impacts; and
 3. Known Significant Infrastructure Considerations, Including sufficiency of water supply (drinking, fire), sewerage capacity, traffic impacts, the need for road widening (additional takings) and utility relocation; and
 4. Known Significant Environmental Considerations, including technical impracticability of remediation, environmental quality impacts (soil and groundwater), historic and cultural resources, compatibility with neighboring land uses, wetlands, stream encroachment, endangered species and Green Acres encumbrances; and

WHEREAS, the District prepares an Alternative Site Analysis for the Memorial High School Addition consistent with the requirement of N.J.A.C. 19:34-1 et seq.; and

WHEREAS, the alternative Site Analysis prepared by the District reviewed all Parcels owned by the West New York Board of Education and found:

- A. All Parcels to be in active use and therefore not available for the Memorial High School Addition; and
- B. Additions to the existing Memorial High School were investigated which resulted in a 65 to 80 Million Dollar project; and

WHEREAS, the District prepared an Alternative Site Analysis for the expansion of Memorial High School consistent with the requirements of N.J.A.C. 19:34-1 et seq.; and

WHEREAS, The Alternative Site Analysis prepared by The District reviewed all (20) twenty parcels owned by the West New York Board of Education and found:

- A. All (20) twenty tax lots to be in active use and therefore not available for the Memorial High School Expansion; and
- B. Additions and alterations to the Existing Memorial High School were investigated by the NJSDA and the District which resulted in a project worth in excess of 65 million dollars; and

WHEREAS, the Alternative Site Analysis prepared by the District reviewed (1) one parcel (5 tax lots) of use 15A owned by the NJ Schools Development Authority and found:

- A. The New Jersey Schools Development Authority is building a new school for Public School No. 3 at this location and therefore the parcel is not available for the Memorial High School Expansion; and
- B. Parcel is not located within appropriate distance to the Memorial High School facility; and

WHEREAS, the Alternative Site Analysis prepared by the District reviewed (2) two parcels (2 tax lots) of use 15D owned by charitable entities and found:

- A. All parcels Lot 21.01, Block 34; and Lot 17, Block 153 are of insufficient size to accommodate the Memorial High School Expansion; and
- B. All parcels Lot 21.01, Block 34; and Lot 17, Block 153 are not located within appropriate distance to the Memorial High School facility; and

WHEREAS, the Alternative Site Analysis prepared by the District reviewed (15) fifteen parcels (15 tax lots) of use 15F owned by private and public entities which are currently parking lots and found:

- A. All parcels are of insufficient size to accommodate the Memorial High School Expansion; and
- B. (5) five of the parcels Lot 38, Block 34; Lot 17.02, Block 47; Lot 1, Block 76; Lot 15, Block 88; Lot 1, Block 137 are privately owned but are not located within appropriate distance to the Memorial High School facility and are not of appropriate size to accommodate a school facility; and
- C. Six parcels Lot 2, Block 4; Lot 7, Block 16; Lot 25, Block 108; Lot 1, Block 4; Lot 6, Block 71; Lot 8, Block 151 are owned by the West New York Parking Authority and are all of insufficient size to accommodate an addition to the Memorial High School and are not within appropriate distance to the Memorial High School; and
- D. Four parcels Lot 18, Block 62; Lot 16, Block 64; Lot 17, Block 64; Lot 15, Block 73 are not of appropriate size to accommodate a school facility; and

WHEREAS, the Alternative Site Analysis prepared by the District reviewed (2) two parcels (2 tax lots) of use 15B owned by "other school property" Newark Archdiocese entities which are currently school buildings and found:

- A. One parcel Lot 1 Block 77 is of sufficient size to accommodate the Memorial High School Expansion and it is within appropriate distance to the Memorial High School; and
- B. One parcel Lot 1 Block 30 is of insufficient size to accommodate the Memorial High School Expansion and it is not within appropriate distance to the Memorial High School; and

WHEREAS, the Alternative Site Analysis prepared by the District reviewed (34) thirty four parcels (34 tax lots) of use 15C owned by the City of West New York and found:

- A. Six parcels Lot 6 Block 43; Lot 32 Block 108; Lot 28, Block 126; Lot 9, Block 78; Lot 16, Block 140; Lot 5 Block 43; Lot 4, Block 141; Lot 32, Block 98; Lot 6 Block 13; Lot 101, Block 168; Lot 14, Block 67; Lot 8.01, Block 45; Lot 8, Block 47; are of insufficient size to accommodate the Memorial High School Expansion and it is not within appropriate distance to the Memorial High School; and
- B. Ten (10) parcels Lot 2 Block 24; Lot 1 Block 168; Lot 3 Block 106; Lot 2, Block 87; Lot 11 Block 160; Lot 9, Block 15; Lot 32; Block 129; Lot 1, Block 87; Lot 10.01, Block 38 and Lot 50, Block 126 are Green Acres properties; and
- C. One parcel Lot 20 Block 53 "Hudson Hall" is being used for community services and school registration offices; and
- D. Two parcels Block 17, Lot 140 and Lot 1 Block 125 are not within appropriate distance and are utilized as resident parking and therefore are not available for a school facility; and
- E. Two parcels Lot 1, Block 56; Lot 32, Block 56 are part of the West New York Municipal Building complex and therefore it is not available for use as a school building; and
- F. Four Parcels Lot 11, Block 163; Lot 15, Block 145; Lot 14, Block 102; Lot 6, Block 168 are Fire Houses and therefore not available for a school building; and
- G. One parcel Lot 2, Block 29 is of appropriate size but it is not within appropriate distance for an addition to the Memorial High School; and
- H. One parcel Lot 7, Block 112 is property of the Post Office and actively use as such, therefore not available for a school building; and

WHEREAS, The Alternative Site Analysis prepared by the District found one (1) PRIVATELY-OWNED

SITE PREVIOUSLY IDENTIFIED BY THE DISTRICT to be eligible for consideration for the expansion of the Memorial High School facility:

- A. One parcel Lot 1 Block 77 (attached Map) is an appropriately zoned, 1.2741-acre, vacant and existing school building with appropriate classroom size to use as the freshman and sophomore academy to the Memorial High School program and within appropriate distance to the existing Memorial High School building. The proposed site's existing building has sufficient capacity for approximately 800 students which will allow the District to fill the capacity gap that we currently have at Memorial High School and as presented to the Board and the Public during the special meeting held on October 19, 2011; and

WHEREAS, as evidenced by correspondence accompanying this Resolution, the District has worked cooperatively and in conjunction with the Town of West New York and a District Advisory Committee on the site selection process.

NOW, THEREFORE, BE IT RESOLVED that the West New York Board Of Education hereby accepts the Alternative Site Analysis, Memorial High School, West New York Public Schools, prepared by the District (dated October 30, 2011), and endorses same for submission to the New Jersey Schools Development Authority and the Commissioner of the New Jersey Department of Education.

BE IT FURTHER RESOLVED that after careful review and consideration of the contents and findings of the aforementioned Alternative Site Analysis, the West New York Board of Education hereby supports and endorses Block 77 Lot 1 (attached map reference) as the preferred location for the expansion of the Memorial High School Freshman- Sophomore Academy.

BE IT FURTHER RESOLVED: that the West New York Board of Education hereby requests that the New Jersey School Development Authority and the Commissioner of the New Jersey Department of Education approve Block 77 Lot 1 for the expansion of the Memorial High School Freshman- Sophomore Academy.

- 3.4 WHEREAS, this Board of Education regards the use of grant writers to assist the Board in obtaining grants for the District; and

BRUNO &
ASSOCIAT.
INC.

WHEREAS, Bruno and Associates, Inc. has submitted an responds request for qualifications for grant writer for the 2011-2012 school year; and

WHEREAS, Bruno and Associates, Inc. is deemed to be qualified as a grant writer under the request for qualifications.

BE IT FURTHER RESOLVED, this Board of Education qualifies Bruno and Associates, Inc. as a grant writer for the 2011-2012 school year.

SPECIAL SERVICES

SPS.

- 4.1 **RESOLVED** that the West New York Board of Education approves the following Special Education out of district placements and transportation for the 2011/2012 School Year as per attached list. Contracts on file in the Office of the School Business Administrator/ Board Secretary:

TRANSPORT
PLACEMNT.
11/12 SY

OUT OF DISTRICT LIST										ORIGINAL	REVISED	MOVED/ DROPPED
ID	School	School Hours	Tuition	Start Date/ End Date	BOE Approved	1:1 Aide	Level Services	OT/PT	Transportation	Transportation		
0070 04	Henry P. Becton Regional High School	7:54 -- 2:54	\$51,000.00	9/6/11 -- 6/30/12	10/12/1 1				HCST			
0070 04	Becton -- ESY Program	8:30 -- 1:30		7/6/11 -- 7/29/11	5/16/11							
0070 06	N. A. Blesman Reg Day Sch/Paramus	8:30 -- 2:15	\$65,300.00	9/6/11 -- 6/30/12	9/14/11				HCST			
0070 06	N. A. Blesman Reg Day-- ESY Program	8:30 -- 1:30	\$4,700.00	7/6/11 -- 7/29/11	5/16/11							
0070 07	Department of Children and Families Regional School/Secaucus	8:00 -- 3:00	\$38,999.40	7/1/11 -- 6/30/12	9/14/11				DCFRS			
0070 08	Washington Academy	8:30 - 2:00	\$43,981.20	9/7/11 -- 6/22/12	8/17/11				HCST			
0070 08	Terminated effect. 11/9/11				11/9/11							
0070 08	Chapel Hill	8:30 -- 2:00	\$52,380.00	11/7/11 -- 6/22/12	11/9/11							
0070 12	Department of Children and Families Regional School/Secaucus	8:00 -- 3:00	\$38,999.40	7/1/11 -- 6/30/12	10/12/1 1				DCFRS			
0070 12	(Augmentative Communication Assessment -BCSS)											
0070 13	A. Harry Moore School	8:00 -- 2:00	\$53,626.95	9/8/11 -- 6/22/12	8/17/11							
0070 13	A. Harry Moore School -- ESY Program		\$5,520.00	7/6/11 -- 8/2/11	10/12/1 1							
0070 15	Washington Ridgewood	9:00 -- 2:45	\$69,300.00	9/6/11 -- 6/30/12	10/12/1 1				HCST			
0070 15	Washington Ridgewood-- ESY Program	8:30 -- 1:30	\$4,300.00	7/6/11 -- 7/29/11	5/16/11							
0070 16	Youth Consultation Services GWS -- Hackensack	8:45 -- 2:15							HCST			
0070 16	Terminated from YCS George Washington 11/18/10											
0070 16	Home Instruction effect. 11/19/10											
0070 16	The High Point School of Bergen County								HCST			
0070 16	Placed on Home Instruction effect. 6/14/11				6/30/11							
0070 17	NJ Regional Day School Jersey City		\$2,330.00	7/1/11 -- 7/29/11	9/14/11	\$1,650.0 0						
0070 21	Department of Children and Families Regional School/Secaucus	8:00 -- 3:00							DCFRS			

4.2 **WHEREAS**, this Board on October 12, 2011 approved a contract with Middlesex Regional Educational Services Commission to provide instructional services at Children’s Specialized Hospital Inpatient Unit for **student 20203**, and MIDDLESEX
REGN. ED. S.

WHEREAS, this Board has been notified by Middlesex Regional Educational Services Commission of a change on admission date as stated on contract for the 2011-2012 School Year,

NOW THEREFORE BE IT RESOLVED, this Board does hereby rescind instructional services commencing on October 11, 2011 for reasons as stated above.

4.3 **BE IT RESOLVED**, this Board ratifies the action of the Superintendent of Schools by entering into a contract with Middlesex Regional Educational Services Commission to provide instructional services at Children’s Specialized Hospital Inpatient Unit, located at 200 Somerset Street, New Brunswick, NJ 08901, due to an emergency surgery for student **20203** commencing on October 31, 2011 until further recommendation by surgeon at a rate, not to exceed, \$63.00 per hour for 2 hours per day or 10 hours per week for school year 2011-2012 as per contract attached and hereby incorporated by reference. EVALUATION
SERVICES

4.4 **WHEREAS**, the Department of Special Services requests permission from this Board of Education to contact Commission of the Blind for free eye screenings for Pre K – K, COM.FOR
THE BLIND S.

NOW, THEREFORE BE IT RESOLVED that, this Board of Education, upon the recommendation of the Superintendent of Schools, does hereby approve the Department of Special Services to contact the Commission of the Blind to conduct free eye screenings for Pre K –K at no cost to the district.

LEGAL LEG.

5.1 **RESOLVED**, that this Board will hold a Work-Session on Wednesday, December 14, 2011 at 5:30 p.m. in Public School Number Four (4), Auditorium, Main Floor, 6300 Palisades Avenue, West New York, New Jersey, and NEXT BOARD
MEETING

RESOLVED, this Board will go into a closed session immediately following the Public Work-Session to discuss matters of personnel, matters of litigation and matters contained within the exceptions of the N.J. Open Public Meeting Act as stipulated under N.J.S.A 10:4; and

RESOLVED, that the Regular Public Meeting of the West New York Board of Education will convene immediately following the closed session and will be held in Public School Number Four (4) , Auditorium, Main Floor, 6300 Palisades Avenue, West New York, New Jersey, and

BE IT RESOLVED, the matters as discussed in said closed session will be disclosed to the public, as soon as possible, without prejudicing the rights of privacy of individuals in the best interests of the West New York Board of Education.

5.2 **WHEREAS**, the Town of West New York requires facilities for its juvenile division; and WNYBOE
GARAGE/
JUVENILE
DIV. USE.

WHEREAS, the West New York Board of Education has facilities which currently accommodate the West New York Police Department Juvenile Division; and

WHEREAS, the Board no longer needs the exclusive use of its garage located at 417 53rd Street, West New York, NJ; and

WHEREAS, the Town has entered into an agreement for a period of one (1) year with the Board for the use of the aforementioned facilities for its West New York Police Department Juvenile Division; and

WHEREAS, N.J.S.A. 40A:65-4 et seq. allows the Town and the Board to enter into a shared service agreement for the use of the aforementioned facility by the Town.

NOW THEREFORE BE IT RESOLVED THAT the Board authorizes the Board President to execute a shared services agreement with the Town for the aforementioned services pursuant to the attached shared services agreement.

**SHARED SERVICE AGREEMENT FOR THE
USE OF BOARD OF EDUCATION FACILITIES**

BY THIS AGREEMENT, made on this day of , 2011, by and between THE TOWN OF WEST NEW YORK, (“Town”), a municipal corporation of the State of New Jersey, having its principal offices at 428-60th Street, West New York, New Jersey; and THE BOARD OF EDUCATION OF THE TOWN OF WEST NEW YORK, (“Board”) a municipal corporation of the State of New Jersey, organized pursuant to N.J.S.A. 18A:1-1 et. seq., having its principal place of offices at 6028 Broadway, West New York, New Jersey it is mutually agreed to as follows:

Carmela Riccio, Town Clerk
428-60th Street
West New York, New Jersey 07093

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the
day of _____, 2011.

Attest: _____ Town of West New York

Carmela Riccio, Town Clerk

Attest: _____ West New York Board of Education

John Steffens, Secretary

Adrienne Kole Sires, President

5.4 WHEREAS, this Board has previously contracted with the Archdiocese for the use of St. Joseph of the Palisades pool for the District's swim team.

CHURCH OF
ST. JOSEPH
USE OF POOL

NOW THEREFORE, BE IT RESOLVED, that this board approves the attached contract with St. Joseph of the Palisades for the use of a pool for the school year 2011-2012, upon the recommendation of the Superintendent of Schools.

PERSONNEL

PERS.

6.1 WHEREAS, this Board of Education accepts the recommendation of the Superintendent of Schools, and ratifies and does hereby approve the appointment of the listed personnel for the 2011-2012 School Year, effective as indicated, and subject to sixty (60) day termination notice, and these appointments shall be charged to the appropriate line item account:

NEW HIRE

Non-Certificated

(a) FiorD'Aliza Frias, Secretary, Hudson Hall, at an annual salary of \$34,000, pro-rated, effective October 24, 2011 through June 30, 2012 through Fund 11

6.2 WHEREAS, this Board of Education accepts the recommendation of the Superintendent of Schools, and ratifies and does hereby approve the appointment of the listed personnel for the 2011-2012 School Year, effective as indicated, and subject to sixty (60) day termination notice, and these appointments shall be charged to the appropriate line item account:

NEW HIRE

Certificated

(a) Claudia P. Ceron, Pre-K Teacher, PS#4 Annex, at an annual salary of \$54,113, pro-rated, Step 1, BA, effective December 1, 2011 through June 30, 2012, through Fund 20

Non-Certificated

(a) Yojaira Pujols, Para-Professional, PS#2, at an annual salary of \$27,846, pro-rated, Step 1, \$17,846 plus \$10,000 BA, effective December 1, 2011 through June 30, 2012, through Fund 11

(b) Clarissa Marie Herrera, Para-Professional, Child Study Team PS#6, at an annual salary of \$27,846, pro-rated, Step 1, \$17,846 plus \$10,000 BA, effective November 16, 2011 through June 30, 2012 through Fund 11

(c) Jenny Roque, Secretary, PS#6, at an annual salary of \$36,716, pro-rated, Step 1, effective December 1, 2011 through June 30, 2012, through Fund 15

(d) Michelle Baez, Para-Professional, PS#4 Annex, at an annual salary of \$27,846, pro-rated, Step 1, \$17,846 plus \$10,000 BA, effective December 1, 2011 through June 30, 2012 through Fund 20

(e) Michael Vargas, Para-Professional, Memorial High School, at an annual salary of \$27,846, pro-rated, Step 1, \$17,846 plus \$10,000 BA, effective December 1, 2011 through June 30, 2012 through Fund 11

(f) Carlos Reynoso, Para-Professional, PS#6, at an annual salary of \$25,846, pro-rated, Step 1, \$17,846 plus \$8,000 48 credits, effective December 1, 2011 through June 30, 2012, through Fund 18

(g) Laritza Marrero, Para-Professional, PS#4 Annex, at an annual salary of \$25,846, pro-rated, Step 1, \$17,846 plus \$8,000 48 Credits, effective January 1, 2012 through June 30, 2012 through Fund 20

(h) Silvia Elvira Almeida, Para-Professional, Memorial High School, at an annual salary of \$25,846, pro-rated, Step 1, \$17,846 plus \$8,000 48 credits, effective January 1, 2012 through June 30, 2012 through Fund 11

6.3 WHEREAS, the following certified personnel are assigned as substitute teachers in the West New York School System on an as needed basis, upon the recommendation of the Superintendent of Schools, for the 2011-2012 School Year, and

SUB.
TEACHERS

WHEREAS, said assignments are subject to completion of the criminal history background check required by P.L. 1986.c.116 and approval by the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED, this Board of Education approves the following applications upon the recommendation of the Superintendent of Schools:

Fund 11

Alinson Almendarez
 Manuel Alomar
 Wassila Ayoub
 Jamile Balbin
 Rosa D. Castillo
 Erin Castellanos
 Nilsa Grullon
 Mutasim Huda
 Deborah Lemonie
 Stephen Mastro
 Nicola Mitarotonda, Jr.
 Giannella Quiroz
 Claudia Reitmeyer
 Anthony Spallone
 Terry D. Spiegel
 Miriam Olmos Tapia
 Francisco Vasquez

- 6.4 WHEREAS, the following personnel is assigned as a Substitute Custodian in the West New York School System, effective November 16, 2011, at a salary of \$11 per hour, not to exceed nineteen hours per week, upon the recommendation of the Superintendent of Schools, for the 2011-2012 School Year, and SUB.
CUSTODIAN

WHEREAS, said assignment is subject to completion of the criminal history background check required by P.L. 1986.c.116 and approved by the New Jersey Department of Education:

NOW, THEREFORE BE IT RESOLVED, this Board of Education approves the following applications for emergency hiring upon the recommendation of the Superintendent of Schools, and the applicant's attestation that she/he has not been convicted of any disqualifying crime pursuant to provision of NJSA 18A:A-6.7 et.seq., NJSA. 18A:6-14.13 et.seq. as applicable:

Fund 11

Manuel Esteves
 Rafael Cruz

- 6.5 WHEREAS, the following have presented evidence of completion of additional credits as indicated, SALARY
INC.
CHANGE
- NOW, THEREFORE, BE IT RESOLVED, the following personnel receive additional increment and salary adjustment as indicated for the School Year 2011-2012 as follows:

		<u>Retro to October 1, 2011</u>			
<u>SCHOOL</u>	<u>NAME</u>	<u>GRADUATE CREDITS</u>		<u>INCREMENT</u>	<u>NEW SALARY</u>
		From	- To		
		<u>Teacher</u>			
PS#4	Laura Oliver Good	BA+30	MA+30	\$5,400	\$94,096 – Fund 15
Memorial	Evita Gutshteyn Gomez	MA	MA+15	\$1,500	\$61,213 – Fund 15

		<u>Retro to November 1, 2011</u>			
<u>SCHOOL</u>	<u>NAME</u>	<u>GRADUATE CREDITS</u>		<u>INCREMENT</u>	<u>NEW SALARY</u>
		From	- To		
Memorial	Joni Haas	MA+30	MA+45	\$1,500	\$97,489 – Fund 15

		<u>Effective November 16, 2011</u>			
<u>SCHOOL</u>	<u>NAME</u>	<u>CREDITS</u>		<u>INCREMENT</u>	<u>NEW SALARY</u>
		From	- To		
Middle School	Pedro Luis Marrero	Boiler's License		\$1,350	\$25,285

- 6.6 WHEREAS this Board and the Superintendent of Schools has determined that in the best interest of the education of the students of the District and to streamline the operations of the Board, the Board shall establish the position of Assistant Superintendent of Educational and Personnel Services. PERMISSION
TO POST

BE IT RESOLVED that this Board, upon the recommendation of the Superintendent of

Schools, approves the establishment of the position of Assistant Superintendent of Educational and Personnel Services pursuant to the attached job description.

BE IT FURTHER RESOLVED that this Board approves the Superintendent to post for the permanent position of Assistant Superintendent of Educational and Personnel Services pursuant to the collective negotiations agreements in effect.

**Assistant Superintendent of
Educational and Personnel Services**

Qualifications: 1. Professional Certificate for School Administrator

2. Masters Degree

3. Administrative experience in school programs

4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

Reports to: Superintendent of Schools

Function: In conjunction with the Superintendent of Schools, the assistant superintendent will provide leadership and supervision in the development and maintenance of district educational programs and personnel needs.

Performance

Responsibilities: To oversee curriculum, assessment, budgetary planning and expenditures for district educational programs, Early Childhood and NCLB requirements

To oversee district professional development inclusive of NCLB requirements as per federal and state mandates

To oversee personnel needs regarding the development of educational programs and services

To work with Business Administrator where necessary in order to appropriately follow NCLB requirements and expenditures according to generally accepted accounting procedures

And all other duties assigned by the Superintendent.

Supervising: Director of Educational Programs, Director of Special Services and Director of Human Resources in order to effectively implement NCLB and Early Childhood Programs
Supervisors as related to NCLB and Early Childhood Programs

Terms of

Employment: 12 Months

Evaluation: Performance will be evaluated annually by the Superintendent of Schools

6.7 WHEREAS this Board has established the position of Assistant Superintendent of Educational and Personnel Services; and

APPT.
ACTING
ASST. SUP.

WHEREAS there is a need to fill said position on an acting basis pending the posting and interviews for the position; and

WHEREAS Clara Herrera holds the requisite credentials and experience to hold the position of Acting Assistant Superintendent of Educational and Personnel Services.

NOW THEREFORE BE IT RESOLVED that this Board, upon the recommendation of the Superintendent of Schools, appoints Clara Herrera as Acting Assistant Superintendent of Educational and Personnel Services effective November 16, 2011, at her present salary until such time as the Superintendent completes interview process for a permanent selection.

6.8 WHEREAS this Board has identified a vacancy of an Elementary Principal position, and

APPT.
ACTING
PRINCIPAL

WHEREAS there is a need to fill said position on an acting basis pending the posting and interviews for the position; and

WHEREAS Nelson Lopez holds the requisite credentials and experience to hold the position of Acting Principal.

NOW THEREFORE BE IT RESOLVED that this Board, upon the recommendation of the Superintendent of Schools, appoints Nelson Lopez as Acting Principal of PS#1 at annual salary of \$131,980, pro-rated, effective November 16, 2011, until such time as the Superintendent completes interview process for a permanent selection.

6.9 WHEREAS this Board has identified a vacancy of a High School Assistant Principal position, And

APPT.
ACTING
ASST. PRINC.

WHEREAS there is a need to fill said position on an acting basis pending the posting and interviews for the position; and

WHEREAS Anthony DeMarco holds the requisite credentials and experience to hold the position of Acting Assistant Principal.

NOW THEREFORE BE IT RESOLVED that this Board, upon the recommendation of the Superintendent of Schools, appoints Anthony DeMarco as Acting Assistant Principal at Memorial High School at annual salary of \$118,296, pro-rated, effective November 16, 2011, until such time as the Superintendent completes interview process for a permanent selection.

3. Homework Club (October to January) 60 sessions x \$35 each
Debra Friedman
4. Bilingual Facilitator 60 sessions x \$35 each (Title III)
Rosina Colognori
5. Assistant Bilingual Facilitator 35 sessions X \$30 each (Title III)
Celina Escobar

School # 2 Approved by Principal Bernard Abbadessa Date: October 25, 20112011-2012
EXTRA COMPENSATION ASSIGNMENTS

1. Rainbows – Coordinator 15 sessions x \$35 each
Marilyn Valenciano
2. Fitness 24 sessions x \$35 each
Marilyn Valenciano

School # 3 Approved by Principal: Claire Warnock, Principal Date: Friday, October 14, 20112011-2012
EXTRA COMPENSATION ASSIGNMENTS

1. Extended Day Math 51 sessions x \$35 each
Grade 3 Beth Tarallo
Grade 4 Ana Rodriguez
Grade 5 Amanda Durocher
2. Extended Day LAL 51 sessions x \$35 each
Grade 3 Julie Arrigo
Grade 4 Stephanie Muzzillo
Grade 5 Lizandra Rios
Emily Thorn
3. Extended Day Science 51 sessions x \$35 each
Grade 4 Ali Cerullo
4. Multicultural Committee 10 sessions x \$30 each
Nitza Delgado
5. Peer Leadership Advisors 25 sessions x \$35 each
Zoila Correa
Nikki Casey
6. Wellness Committee 10 sessions x \$30 each
Laurie Wengerter
7. Fitness Club 24 sessions x \$35 each
Laurie Wengerter
8. Homework Club (October to January) 60 sessions x \$35 each
9. Grades 5 & 6 Amanda Durocher
10. Breakfast Monitors (1/2 Stipend) 170 sessions x \$5.00 each
Yanexis Reyes
11. Lunch Monitors 170 sessions x \$10.00 each
Francisca Galindo
Yanexis Reyes
Lea Santana
Silva Osequeda
12. Bilingual Facilitator 60 sessions X \$35 each (Title III)
Silvia Campo

School # 4 Approved by Principal/Supervisor Date: 10/5/2011
2011-2012 EXTRA COMPENSATION ASSIGNMENTS

1. SLC 10 sessions x \$30 each (Title I)
Anthony Altamura
2. Extended Day Science (Gr. 4) 51 sessions x \$35 each
Laura Zelenka
3. Rainbows 15 sessions x \$35 each
Anna Picca
Jeannette Rocker
Anthony Altamura
4. Multicultural Committee 10 sessions x \$30 each
Gabriella Lazzara
5. Peer Leadership Advisors 35 sessions x \$35 each
Maria Sesin
6. Wellness Committee 10 sessions x \$30 each
Frank Arena
Jodi Kellar
7. Fitness Club 24 sessions x \$35 each
Frank Arena
8. Homework Club
Gabriella Lazzara 60 sessions x \$35 each
9. Breakfast Monitor 170 sessions x \$10 each
Paula Vidal
10. Lunch Monitors 170 sessions x \$10 each
Paula Vidal
Helen Wardell
Gloria Zuniga
11. Lunch Monitor 170 sessions x \$23.50 each
Frank Arena
12. Bilingual Facilitator 60 sessions x \$35 each (Title III)
Vanessa Forte

School # 5 Approved by Principal/Supervisor
2011-2012 EXTRA COMPENSATION ASSIGNMENTS

Date: 9/27/11

1. Extended Day Math (Gr. 3,4,5,6) 51 sessions x \$35 each
Grade 3 Patricia Silverio
Grade 4 John Puma
Grade 5 Marcel Hart
Grade 6 Janet Stirone
2. Extended Day LA (Gr. 3,4,5,6) 51 sessions x \$35 each
Grade 3 Elayza Batista
Grade 4 Michele Irimia
Grade 5 Emilia Avendano
Grade 6 James Olivero
3. Extended Day-Science (Gr. 4) 51 sessions x \$35 each
Dr. Michael Roman
4. Extended Day-LLD (Lower) 51 sessions x \$35 each
Lynn Grainger
5. Rainbows 15 sessions x \$35 each
Jackie Hudock
Barbara Zelna

- Eleine Gonzalez
6. Multicultural Committee 10 sessions x \$30 each
Evelyn Elmhasni
7. Peer Leadership Advisors 35 sessions x \$35 each
Caryn Biancosino
Deana Moore
8. Wellness Committee 10 sessions x \$35 each
Michelle Maccaquano
Lisa Memmer
- Fitness Club 24 sessions x \$35 each
Kerry Culhane
9. Homework Club (October to January) 60 sessions x \$35 each
Kerry Culhane
10. Breakfast Monitor 170 sessions x \$23.50 each
Maria Hairs-Monahan/Kerry Culhane
11. Lunch Monitors 170 sessions x \$10 each
Tanya Rodriguez
12. Extended Day Bilingual/ESL Math/LAL 30 sessions X \$35 each (Title III)
Grade 2 Mercedes Jimenez-Hart
13. Extended Day Bilingual/ESL Math/LAL 36 sessions X \$35 each (Title III)
Grade 3 Maria Hairs-Monahan
Grade 4 Lisett Martinez
14. Extended Day Bilingual/ESL Math/LAL 36 sessions X \$35 each (Title III)
Grade 5-6 Emilia Avendano
15. Bilingual Facilitator 60 sessions X \$35 each (Title III)
Sonya Blane
16. Assistant Bilingual Facilitator 35 sessions X \$30 each (Title III)
Maria Hairs-Monahan

School # 6 Approved by Principal/Supervisor Date: 11/3/11
2011-2012 EXTRA COMPENSATION ASSIGNMENTS

1. Extended Day Language Arts 51 sessions x \$35 each
Grade 3 Jillian Rabadan
2. Rainbows 15 sessions x \$35 each
Pina Salmeri
3. Wellness Committee 10 sessions x \$30 each
Marie Furlong

Approved by Principal: Scott Cannao Memorial High School Date: October 27, 2011
2011-2012 EXTRA COMPENSATION ASSIGNMENTS

- Wellness Committee 10 sessions x \$30 each
Kerry Jameson

6.17 WHEREAS, this Board has received written notification from, Antonio Delgado, a Custodian at Memorial High School, requesting an unpaid leave of absence, effective November 16, 2011 through March 31, 2012. UNPAID LEAVE A.D.

NOW, THEREFORE, BE IT RESOLVED, this Board grants Mr. Delgado an unpaid leave of absence, effective November 16, 2011 to March 31, 2012, upon the recommendation of the Superintendent of Schools.

6.18 WHEREAS, this Board of Education has received written notification from New Jersey State Police and Federal Bureau of Investigation disqualifying employment in TERMINATION C.A.

accordance with N.J.S.A.18A:6-7.2, N.J.S.A.18A:6-4.13 or N.J.S.A.18A:12-1.2

NOW THEREFORE BE IT RESOLVED, pursuant to the above cited statutes, this Board terminates the employment of Clarisa Alcantara, Para-Professional assigned to Memorial High School, from the West New York School District effective November 10, 2011, upon the recommendation of the Superintendent of Schools. Ms. Alcantara's employment shall cease on November 10, 2011.

TOWN OF WEST NEW YORK

7.1 WHEREAS, the West New York Board of Education is required to comply with the law and judicial directives of the New Jersey's Supreme Court's Advisory Committee on Outside Activities of Judiciary Employees and must do all things consistent with law and necessary for the lawful and proper conduct of the public schools of the district; and D.O.A.O.O.T.C.

WHEREAS, COSMO A. CIRILLO is employed as a judiciary employee; and

WHEREAS, the Advisory Committee has ruled on two separate occasions that COSMO A. CIRILLO's membership on the West new York Board of Education violates the Code of Conduct for Judiciary Employees; and

WHEREAS, the Advisory Committee specifically said on August 11, 2011 that COSMO A. CIRILLO's "involvement with the West New York School Board ...[is] not permitted by the Code of Conduct". The Committee further advised Mr. Cirillo to "tender your letter of resignation from [this] position"; and

WHEREAS, on November 2, 2011, the Advisory Committee affirmed its' August 11, 2011 decision, stating: "the committee determined that its August 11 decision was appropriate, specifically, that your service as member ... of the West New York School Board while employed in the West New York Municipal Court is violative of the provisions of the Code of Conduct for Judiciary Employees".

WHEREAS, COSMO A. CIRILLO has refused to comply with the Advisory Committee's decision that he resign from his position with the West New York Board of Education and continues to be in violation of the Code of Conduct for Judiciary Employees;

NOW, THEREFORE, BE IT RESOLVED, by the West New York Board of Education as follows:

- 1. COSMO A. CIRILLO is hereby removed immediately from his position as member of the West New York Board of Education

X. PUBLIC COMMENTS/QUESTIONS

No Comment

XI. BOARD OF EDUCATION STATEMENTS

- A. Board Member Comments

No Comment

- B. President's Statement

No Comment

XII. ADJOURNMENT

President: Asked the Board Secretary to request a motion to adjourn:

Secretary: Motion to Adjourn the Meeting

Motion made by: CC SG CP VR AS

Seconded by: CC SG CP VR AS

Ayes Nays Abstain

Trustee Cirillo	Removed
Trustee Gastanadui	Early Dismal
Trustee Piscitelli	X
Vice-President Reyes	X
President Sires	X

Meeting adjourned at 8:23 p.m.

Respectfully submitted,

Allan C. Roth
Administrative Assistant