

West New York Board of Education
Work Session/Business Meeting Minutes
December 14, 2011, 5:30 p.m.

The Work Session/Business Meeting of the West New York Board of Education was held in the Auditorium of PS #4, 6300 Palisade Avenue, West New York, New Jersey. The order of business and agenda for the meeting were:

I. CALL TO ORDER

At 5:30 P.M. the meeting will be called to order.

Swearing in New Board Member – Mr. Joseph Rodriguez

II. FLAG SALUTE

The Pledge of Allegiance to the Flag of the United States of America will be recited.

III. ROLL CALL

Trustee Gastanadui	Absent
Trustee Dr.Piscitelli	Present
Vice-President Reyes	Present
Trustee Rodriguez	Present
President Sires	Present

IV. OPEN PUBLIC MEETING STATEMENT –

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of any public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provisions of the act, the School Business Administrator/Board Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.

the Jersey Journal
the Star Ledger
the Administration Bulletin Board
the Public Library
and by filing with the
Clerk of the Municipality

V. SUPERINTENDENT'S REPORT – John Fauta

Mayor Roque, Deputy Mayor, and Commissioner Rodriguez are Present

A. Season of Service – John Fauta

- Program to write letters to soldiers overseas

B. NFL Play 60 – John Fauta

-Discussion of NFL Program to exercise for 60 minutes
-NY Giants brought essay contest winner on field of Giants/Packers game
-Mr. Brian Cooney presented certificates to students

C. Athletic Fall Report – John Fraraccio

-Mr. Fraraccio spoke at the results of the Fall Athletic Programs

D. Audit – Donohue, Gironda and Doria

-Held discussion of the budget – no findings

E. Monthly Reports (these reports are on file and recorded)

Employee Accident Reports
Student Accident Reports
Violence, Vandalism, and Substance Abuse Incident Reports
Nurse's and Physicians Reports
Enrollment Reports – **attendance is rising**

-Recognized Dr. Piscitelli and Mayor Roque for meeting with parents at the waterfront
-Recognized Trustee Gastanadui for PTO Efforts
-Recognized PS#3 Mrs. Claire Warnock for Bullying Management

VI. COMMUNICATIONS (Board Secretary)

-n/a

Public Session Discussion

-Mr. David Osnowitz, Supervisor, Welcome President Sires back and invite everyone to the holiday events in School.

-Ms. Tara Giacumbo, 56 Cypress Avenue, Bogota- Board posted for disciplinarians but have not acted on them. In need of disciplinarian in Memorial High School. Administrators Union want to discuss for negotiations.

Matters of Finance – Presentation and Discussion of Resolutions

Matters of Curriculum and Instruction – Presentation and Discussion of Resolutions

Matters of Operations – Presentation and Discussion of Resolutions

Matters of Special Education – Presentation and Discussion of Resolutions

Motion to adjourn to Executive Session: at 6:21 p.m.

Motion made by: SG CP VR JR AS

Seconded by: SG CP VR JR AS

Ayes Nays Abstain

Trustee Gastanadui	Absent
Trustee Piscitelli	X
Trustee Rodriguez	X
Vice-President Reyes	X
President Sires	X

Executive Session Notice:

VII. OPEN PUBLIC MEETING STATEMENT

The public portion of the meeting is now concluded. The Board will now go into Executive Session to discuss items which fall within an exception of our open meetings policy and permits board to have private discussion since it deals with specific exceptions contained in N.J.S.A. 10:4-12b:

- Matters of Personnel - Affecting current or prospective employees
- Matters of Collective Bargaining
- Matters of Litigation
- Matters of Individual Privacy
- Other Matters as rendered confidential by law – Contracts for grant writing

BE IT RESOLVED that, the Board of Education will recess into Executive Session to discuss the aforementioned matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practical.

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists.

The Board may take action on these items following executive session.

Executive Session Discussion:

Matters of Personnel

Matters of Collective Bargaining

Matter of Litigation

Other Confidential Matters - Contracts for grant writing

Motion to adjourn the Executive Session and reconvene in Public Session at 8:15 p.m.

Motion made by: SG CP VR JR AS

Seconded by: SG CP VR JR AS

Ayes Nays Abstain

Trustee Gastanadui	Absent
Trustee Piscitelli	X
Trustee Rodriguez	X
Vice-President Reyes	X
President Sires	X

VIII. PUBLIC COMMENTS (Agenda items only)

IX. Consent Resolutions

(All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

BUSINESS and FINANCE

- 1.1 Secretary/Treasurer Reports
- 1.2 Approval of Minutes
- 1.3 Paid Bill List
- 1.4 Transfers
- 1.5 Presentation of Annual Audit
- 1.6 NJQSAC Committee Members Revised
- 1.7 NJQSAC
- 1.8 Memorial High School Winter/Spring Athletic Bid 08-12
- 1.9 NJSBAIG Bylaws

CURRICULUM

- 2.1 Field Trip
- 2.2 Fundraiser
- 2.3 Travel Expense
- 2.4 Speakers
- 2.5 Guidance Curriculum Revision
- 2.6 Perkins Funds Acceptance
- 2.7 NLCB Grant Funds Acceptance
- 2.8 **WITHDRAWN**
- 2.9 International Institute of NJ
- 2.10 ECS Toy Drive
- 2.11 Master Teacher Additional Hours with PIRT
- 2.12 NHCAC Preschool Flu Vaccination

OPERATIONS

- 3.1 Request for Use of Facilities
- 3.2 Request for Transportation
- 3.3 Coat Drive
- 3.4 Donation
- 3.5 Liaison for Missing/Abuse Children
- 3.6 Comprehensive Alcohol, Tobacco and Other Drug Abuse Program
- 3.7 Bus Evacuation Drill Report
- 3.8 Back Pack Program
- 3.9 Preconstruction & Land Acquisition for the Addition to Memorial High School

SPECIAL SERVICES

- 4.1 Transportation and Placements 2011-2012 SY
- 4.2 Division of Rehabilitation and Vocational Services
- 4.3 National Mental Health Association Parent Seminar
- 4.4 Life Force Company
- 4.5 School Health Plan
- 4.6 Application for Stipend
- 4.7 Signs of Success Evaluation Services
- 4.8 "Give Kids a Smile" Free Dental Checkups

LEGAL

- 5.1 Next Board Meeting

PERSONNEL

- 6.1 Job Description Approval
- 6.2 Job Description Approval
- 6.3 Resignation FiorD'Aliza Frias
- 6.4 Resignation Carlos Reynoso
- 6.5 Resignation Pedro Luis Marrero Acosta
- 6.6 Resignation Patricia Llerna
- 6.7 Business Administrator/Board Secretary
- 6.8 New Hire
- 6.9 Substitute Teachers
- 6.10 Substitute Bus Driver

1.3 BE IT RESOLVED, that the West New York Board of Education does hereby accept the paid bill lists as presented by the Superintendent of Schools: PAID BILL

Bill Lists #'s	Total Amount
P-28	\$ 963,050.83
P-29	\$6,894,850.20
P-30	\$2,517,701.31
P-31	\$ 113,868.70
P-32	\$6,329,931.55
P-33	\$ 251,292.98
P-34	\$ 244,408.90
P-35	\$ 314,441.24
P-36	\$1,928,760.75
P-37	\$ 127,046.67
P-38	\$7,129,801.20
P-39	\$1,087,899.81

1.4 BE IT RESOLVED, that this Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the following line item transfers and certifies that the proposed transfer(s) will not affect implementation of any approved programs and/or services: TRANSFERS

TRANSFERS

DECEMBER, 2011

FUND	FROM	TO	AMOUNT
11	11-000-100-566-00 TUITIONS	11-000-219-600-00 SPECIAL SERVICES SUPPLIES	\$ 3,973.00
	11-000-230-610-00 DISTRICT SUPPLIES	11-000-230-530-00 COMMUNICATIONS	\$ 98.90
	11-000-230-585-00 BOARD TRAVEL	11-000-230-580-00 DISTRICT TRAVEL	\$ 292.80
	11-000-230-610-00 DISTRICT SUPPLIES	11-000-230-890-00 DISTRICT MISC. EXPENSE	\$ 3,192.97
	11-000-252-340-00 IT PROFESSIONAL SERVICES	11-000-252-600-00 TECHNOLOGY SUPPLIES	\$ 1,270.67
	11-000-262-520-00 INSURANCES	11-000-270-443-00 TRANSPORTATION	\$ 38,690.00
15	15-190-100-500-02 SCHOOL MISC.	15-000-240-600-02 SCHOOL ADMIN. SUPPLIES	\$ 1,000.00
	15-000-240-300-02 PURCHASED TECH. SERVICE	15-000-240-600-02 SCHOOL ADMIN. SUPPLIES	\$ 3,000.00
	15-000-222-300-02 SCHOOL MEDIA	15-000-240-600-02 SCHOOL ADMIN. SUPPLIES	\$ 1,400.00
	15-190-100-610-01 SUPPLIES	15-204-100-610-01 LEARN/LANGUAGE SUPPLIES	\$ 68.46
	15-240-100-640-01 BI-LINGUAL TEXTBOOKS	15-240-100-610-01 BILINGUAL SUPPLIES	129.09
20	20-218-200-600-00 EARLY CHILDHOOD ADMIN SUPPLY	20-218-200-440-00 EARLY CHILDHOOD EQUIP.	\$ 4,281.01

1.5 WHEREAS, N.J.S.A. 18A:23-1 through and inclusive of N.J.S.A. 18A:23-11 mandates annual audits of school districts by a private school accountant, and PRESENTN. ANNUAL AUDIT

WHEREAS, the West New York Board of Education has appointed Donohue, Gironda & Doria, Certified Public Accountants in the State of New Jersey to complete a fiscal audit as prescribed by the aforementioned statutes, and

WHEREAS, this audit was completed and filed in accordance with N.J.S.A. 18A:23-1 through and inclusive of N.J.S.A. 18A:23-11, and

WHEREAS, the audit report concluded that the West New York District complied, in all material respects with the requirements applicable to each of its major Federal and State programs for the Fiscal Year ended June 30, 2011, and

WHEREAS, the audit synopsis did not make reference to any findings, and

WHEREAS, there were no recommendations for the audit period as described,

NOW, THEREFORE, BE IT RESOLVED that, this Board of Education accepts the "Comprehensive Annual Financial Report" as provided by Donohue, Gironda & Doria for Fiscal Year ended June 30, 2011, as submitted.

1.6 RESOLVED, the West New York Board of Education does hereby approve the revised appointment of the NJQSAC Committee Members for the 2011-2012 school year as listed: NJQSAC COM MEMBER REVISED

- John Fauta, Superintendent of Schools
- Adrienne Sires, Board President
- Sara Gastanadui, Board Trustee
- Jack Steffens, Assistant Business Administrator/Acting Board Secretary
- George Spina, Internal Auditor
- Clara BritoHerrera, Assistant Superintendent of Educational and Personnel Services
- Stacy Olivero, Assistant Superintendent Curriculum & Instruction
- Robert Sanchez, Assistant Superintendent Administrative Services
- Patrick Gagliardi, Director, Human Resources
- Beverly Lazzara, Director, Special Services
- Marilyn Duran, Director, Educational Programs

Barbara Deitmaring, Supervisor, Elementary Education
 Scott Cannao, Principal, Memorial High School
 Sixto Cardenas, Principal, Harry L. Bain Elementary School
 Andrew Bove, WNYEA Representative
 Eileen Calderone, Supervisor, Elementary Education
 Jose Jimenez, Teacher, Middle School
 Matthew Riccelli, Memorial HS Teacher
 Nancy Groth, Community Member
 Stacey Vasconcelos, Community Member

1.7 WHEREAS, the West New York Board of Education, County of Hudson, is required by the New Jersey Department of Education to conduct a self-assessment under the provisions of the New Jersey Quality Single Accountability Continuum (NJQSAC) during the 2011-2012 school year, and NJQSAC

WHEREAS, the West New York Board of Education has approved a NJQSAC Committee comprised of mandated members of the district's administrative staff, teaching personnel, members of the collective bargaining unit, members of the Board of Education and members of the community, and

WHEREAS, the West New York Board of Education NJQSAC Committee members convened and have undertaken a comprehensive evaluation including responses to all NJQSAC Statement of Assurance items and all NJQSAC District Performance Review (DPR) indicators within the component areas of Instruction and Program, Personnel, Fiscal Management, Operations and Governance, and

WHEREAS, the NJQSAC Committee members and the Superintendent of Schools have signed declarations attesting the accuracy of the responses to the Statement of Assurance items and the District Performance Review indicators.

THEREFORE BE IT RESOLVED, the West New York Board of Education, County of Hudson, has reviewed the district's SOA and DPR responses and hereby approves these documents, and

BE IT FURTHER RESOLVED, the West New York Board of Education does hereby authorize the Superintendent of Schools to submit the attached District Performance Review and Statement of Assurance, including declarations, to the New Jersey Department of Education in compliance with Department of Education requirements.

1.8 WHEREAS, The West New York Board of Education advertised for bids for Winter / Spring Sports supplies and equipment for the 2011-2012 school year and that bids were received and reviewed on November 29, 2011 with the following results: MHS WINTER
SPRING
BID 08-12

Levy's , Inc. West New York, N.J.	\$72,634.10
Stans Sports Center Hoboken, N.J.	\$79,287.74
MF Athletic Cranston, R. I.	\$ 701.00 (only 5 items bid)
Aluminum Athletic Equipment Royersford, PA	\$ 1,031.70 (only 6 items bid)

THEREFORE, BE IT RESOLVED, that based upon the recommendation of the Superintendent of Schools the Winter / Spring Sports Bid be awarded to Levy's Inc.

1.9 WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and NJSBAIG
BYLAWS

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at this regular meeting of the West New York Board of Education held on this the 14th day of December 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws, attached and hereby incorporated by reference.

CURRICULUM CURRIC.

2.1 BE IT RESOLVED, that the following Field Trips are approved provided that they are in keeping with the Board of Education policies, as per listed: FIELD T.



School	Date	Group(s)	No. of Students	Destination	Activity	Transportation Requested
P.S. #1	12/16/11	Chorus	65	Casa Manito & Rise & Shine	Perform Christmas songs	X
P.S. #1	12/20/11	Chorus	65	Harborage Nursing Home & Town Hall	Perform Christmas songs	X
P.S. #1	1/6/12	5th Grade	95	Historic Richmond town	Attend Lighting the Way workshop	X
P.S. #2	12/15/11	1st Grades & 1 K Class	150	Edgewater Multiplex	Watch "Happy Feet: Penguins in the Arctic"	X
P.S. #2	12/16/11	Spec. Ed. Classes	40	Barnes & Noble	Participate in Story Time	X
P.S. #2	1/12/12	5th & 6th Grade Spec. Ed.	20	Liberty Science Center	Tour exhibits	X
P.S. #2	2/21/12	G & T Grade 3	28	Pet Smart	Tour the store & learn about the care of different animals	X
P.S. #3	12/19/11	Pre-K	40	Sal's Pizzeria & Carvel	Learn about the pizzeria & ice cream shop and eat at both establishments	
P.S. #3	1/3/12	Pre-K	40	CVS	Learn about the pharmacy to support "Hospital" theme	X
	Raindate: 1/5/12					
P.S. #3	2/1/12	Pre-K	40	USPS	Learn about the post office	X
	Raindate: 2/1/12					
P.S. #4	2/7/12	G & T Grade 3	18	Pet Smart	Tour the store & learn about the care of different animals	X
P.S. #4	5/11/12	Pre-K	88	Turtle Back Zoo	Tour zoo	X
P.S. #5	12/15/11	5th & 6th Grades	175	Casa Manito	Visit senior citizens	
P.S. #5	12/16/11	1st Grade	84	Kerasotes Showplace 14	Watch "Arthur's Christmas"	X
P.S. #5	12/20/11	Alternative Program	33	Bowler City	Learn importance of mathematics by scoring game	X
P.S. #5	12/21/11	Kindergarten	91	Kerasotes Showplace 14	Watch "Arthur's Christmas"	X
P.S. #5	1/13/12	Alternative Program	33	Liberty Science Center	Tour exhibits	X
P.S. #5	5/9/12	Kindergarten	76	Kean College	Presentation of "Charlotte's Web"	X
MS	1/20/12	7th Grade Art Class	22	Museum of Modern Art	Tour exhibits	X
MS	5/22/12	Creative Pathways	11	Newark Museum	Tour museum during Mayfest	X
MS	6/7/12	8th Grade Art Class	25	Storm King Art Center	Tour exhibits	X
* MHS	12/7/11	MD Program	28	Liberty Science Center	Tour exhibits	X
MHS	12/16/11	Italian Club	40	Museum of Modern Art & La Sorrentina	Learn about Italian Art & Artists	X
MHS	3/17-18/12	TIGS / SAP	44	Ramapo College	Participate in overnight leadership get together	X
MHS	5/12/12	TIGS / SAP	18	Cura Inpatient Facility	Students will interact with patients afflicted with drugs & alcohol	X
MHS	6/9/12	Drama Club	50	Theatre District, NYC	Performance of "Sister Act"	X
MHS	8/20-24/12	TIGS / SAP	12	LMTI/TIGS Summer Leadership Conf	Participate in Summer Leadership Conference	X

Districtwide ECS	12/20/11	Pre-K	570	Memorial High School	Presentation of Holiday Spectacular Assembly	X
P.S. #5 & #6	1/31/12	G & T Grades 3	26	Pet Smart	Tour the store & learn about the care of different animals	X
P.S. #1 & #3	2/14/12	G & T Grades 3	22	Pet Smart	Tour the store & learn about the care of different animals	X
P.S. #2, #4 & HLB	3/13/12	G & T Students - K	28	Barnes & Noble	Participate in Story Time	X
P.S. #1, #3 & #5	3/20/12	G & T Students - K	28	Barnes & Noble	Participate in Story Time	X
P.S. #1, #5 & HLB	3/26/12	3rd & 4th Gr Bil & Lwr PASSES	95	Mayo Center	Performance of "Seussical"	X

* Approved by Superintendent

2.2 BE IT RESOLVED, that the following Fundraisers are approved provided that they are in keeping with the Board of Education policies, as per listed:

FUNDR.



School	Group	Advisor(s)	Type of Fundraiser	Date(s)	Purpose
* District wide	Faculty	MS Bilingual Team	Denim Day	11/22/11	Raise funds to defray the medical costs of faculty member's daughter.
* District wide	John Meager Foundation	S. Campo	Denim Day	11/30/11	Raise funds for the John Meager Foundation.
District wide	Special Services	B. Lazzara	Wear Blue for Autism	4/9-13/12	Raise funds for Autism NJ and the Alpine Learning Group.

* District wide	P.S. #2	J. Rodriguez	Denim Day	TBD	Raise funds for family in need.
P.S. #1	Chorus	J. Roy	Ashley Farms, Smencils & Fruit Snacks	12/15/11 - 5/31/12	Raise funds to go to Papermill Playhouse.
* P.S. #2	PTO	S. Gastanadi	Christmas Raffle	9/20 - 12/23/11	Raise funds for P.S. #2 Reading Garden.
* P.S. #2	PTO	S. Gastanadi	Yoplait, Save Lids to Save Lives	11/1/11 - 8/30/12	Collect lids to support breast cancer research program.
* P.S. #2	PTO	S. Gastanadi	Movie Night	12/9/11	Raise funds for P.S. #2 Reading Garden.
P.S. #3	School Leadership Comm.	L. Parisio	Wear a Hat or Jeans	12/21/11	Raise funds for Pediatric Cancer.
* P.S. #4	Administration	S. Cardenas	School Craft School Pictures	11/29/11	Raise funds for school.
* P.S. #5	Social Concerns Comm.	D. Valdes	Monetary Collection	12/1/11	Raise funds for a family in need.
P.S. #5	Social Concerns Comm.	D. Valdes	Denim Days	12/22/11 & 1/6/12	Raise funds to purchase jackets for needy students.
P.S. #5	PTO	D. Valdes	Scholastic Book Sale	4/16-20/12	Raise funds to defray the cost of school activities.
* P.S. #6	Administration	T. Mantineo	Monetary Collection	12/2-7/11	Raise funds for a family in need.
* MS	Yearbook	I. Rodriguez	Denim Day	11/18/11	Raise funds to defray the cost of yearbooks.
MHS	Class of 2012	J. Haas	Healthy Snack Sale	12/19-23/11	Raise funds for senior lunch and activities.
MHS	Sophomore Class	R. Cabana	Healthy Snack Sale	1/2/12	Raise funds to defray the cost of prom.
MHS	Class of 2012	J. Haas	Healthy Snack Sale	1/16-20/12	Raise funds for senior lunch and activities.
MHS	Class of 2012	J. Haas	Healthy Snack Sale	2/20-24/12	Raise funds for senior lunch and activities.
MHS	Class of 2012	J. Haas	Healthy Snack Sale	3/5-9/12	Raise funds for senior lunch and activities.
MHS	Class of 2012	J. Haas	Healthy Snack Sale	4/9-13/12	Raise funds for senior lunch and activities.
MHS	Drama Club	S. Hempel	Rita's Ices Coupon / Catalog Sale	5/7-21/12	Raise funds to defray costs of field trips.

* **Approved by Superintendent.**

2.3 WHEREAS, the West New York Board of Education, as per policy # 9250b2 has determined that participation in professional activities, including conferences and meetings requires travel expenditures and that this travel is critical to the administrative and/or instructional needs of the district; and

TRAVEL
EXPENSE

WHEREAS, the West New York Board of Education has determined that the school district travel expenditures to the activities listed below are in compliance with both the West New York travel policy and with stated travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget,

NOW THEREFORE BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools, approves the attendance of the listed district employee as per the following including all registration fees and statutorily authorized travel expenditures to be charged as outlined below:

Name	Activity	Date	Anticipated Cost	Funding Source /Account #
Andrew Chiurazzi	Staff Supervision & Evaluation Montclair University Montclair, NJ	12/01/11	\$18.70	District
Caroline Perez	UMDNJ Somerset, NJ	12/13/11	\$44.42	District
Eileen Calderone	International Center for Leadership in Education with Scholastic Monroe Township, NJ	12/13/11	\$43.58	District
Myra Schnur	Kean University Union, NJ	05/17/12	\$19.10	District

2.4 WHEREAS, the West New York School District, in accordance with its instructional goals, has provided for guest speakers as part of the School and District Operational Plans,

SPEAKERS

NOW THEREFORE BE IT RESOLVED, that the West New York Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the following speakers to present the activities listed below, to be charged to the approved school district budget:

Activity	Speaker	School	Date	Cost	Funding Source
Guest Speaker	Snakes-N-Scales And Turtle Tales, LLC	PS # 1	12/02/11	\$700	PS # 1 Funds
Guest Speaker	Harlem Wizards	District	12/08/11	No Cost	n/a

Professional Development	Melissa Kaden	ECS	12/11 – 06/12	\$4,500.00	20-218-200-329-00
Professional Development	Cara Zebrowski	ECS	12/19/11 03/08/12	No Cost	n/a
Guest Speaker	Santa WNY Police Officer	ECS	12/21/11	No Cost	n/a
Guest Speaker	Rudolf & Elves Community Volunteers	ECS	12/21/11	No Cost	n/a
Professional Development	Nadine Wruble Rosa Arias	ECS	01/10/12	No Cost	n/a
Professional Development	NJ City University Assertive Discipline Pre-K to12	District Wide	01/11/12	\$5000	Title II – A Funds 20-272-200-320-00-A
Guest Speaker	Lenape Lifeways	PS # 2	01/27/12	\$490	Cost to be paid from PS#2 School Fund
Professional Development	Jean Feldman	ECS	02/02/12	No Cost	n/a
Professional Development	Rosa Arias Mary Loreda	ECS	02/02/12	No Cost	n/a
Professional Development	Rosa Arias Mary Loreda	ECS	03/01/12	No Cost	n/a
Guest Speaker	The Shakespeare Theatre of NJ	MHS	03/26/11 03/27/11	\$300	15-190-100-310-07
Various Speakers	Career Fair	MHS	4/12/12	No Cost	n/a
Guest Speaker	Hudson County Improvement Authority	PS # 5	5/30/12, 5/31/12, 06/06/12	No Cost	n/a
Guest Speaker	Amy Jolin City Greens	PS # 4 Annex	TBD	No Cost	n/a

- 2.5 NOW THEREFORE BE IT RESOLVED, that this Board of Education, upon the recommendation of the Superintendent of Schools, approves the revision of the Guidance curriculum in alignment with NJCCCS. Said curriculum has been determined to contain appropriate scope for grades 7-12 while assisting students in analyzing and appraising their own abilities, aptitudes and values and in identifying their interests while seeking out personal life directions, and
- GUIDANCE
CURR. REVIS.
- BE IT FURTHER RESOLVED that, the Board of Education directs the Superintendent of Schools to implement the curriculum as adopted by this Board of Education for the 2011-2012 school year.
- 2.6 BE IT RESOLVED that, the West New York Board of Education, upon the recommendation of the Superintendent of Schools, accepts the funds from the Perkins Grant in the amount of \$62,859 for the 2011-2012 fiscal year.
- PERKINS
FUNDS
ACCEPT.
- 2.7 BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools, approves the acceptance of the No Child Left Behind (NCLB) Grant for the project period of 9/1/2011 to 8/31/2012 in the following amounts:
- NLCB
GRANT FUND
ACCEPT
- | | |
|--------------------------|-------------|
| NCLB Title I Part A | \$3,366,147 |
| NCBL Title II Part A | \$ 438,393 |
| NCLB Title III | \$ 220,166 |
| NCLB Title III Immigrant | \$ 116,097 |
- 2.8 **WITHDRAWN**
- WITHDRWN**
- 2.9 WHEREAS, this district recognizes the importance of family literacy in the education of its students,
- INTER.
INST OF NJ
- AND WHEREAS, this district supports initiatives designed to improve family literacy,
- NOW THEREFORE BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools, authorizes the International Institute of New Jersey to conduct English as a Second Language Classes for parents in the Early Childhood School for the 2011-2012 school year at no cost to the district.
- 2.10 BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools approves a Toy Drive for the Preschool Program during the month of December 2011 in order to give back to the community and ensure our kids have a toy during this holiday season.
- ECS TOYS
DRIVE
- 2.11 BE IT RESOLVED, that the West New York Board of Education, upon recommendation of the Superintendent of Schools authorizes the allocation of a portion of unused Master Teacher additional hours for PIRT members to facilitate various activities that will further support the Early Childhood Program.
- MASTER
T.A.H.
PIRT
- 2.12 WHEREAS, the State of New Jersey-Department of Health and Senior Services has
- NHCAC

established minimum vaccine requirements for the attendance of pre-school age children pursuant to NJAC 8:57-4.23; and

PRESCHOOL
FLU VACC.

WHEREAS, the District maintains Regulation 5320 regarding the immunization of District pupils; and

WHEREAS, the North Hudson Community Action Corporation has offered to provide seasonal influenza and H1N1 vaccinations to the District's pre-school pupils at no cost to the District or its pupils.

NOW THEREFORE BE IT RESOLVED that this Board permits the North Hudson Action Community Corporation approval to utilize District buildings to offer free seasonal influenza and H1N1 vaccinations to the District's pre-school pupils provide the proper parental consent forms are completed and permit the distribution of flyers to the qualifying pupils.

OPERATIONS

OPR.

3.1 BE IT RESOLVED that the following requests for use of facilities are approved provided they are in keeping with the Board of Education's policies, as per attached:

REQUEST
U.O.F.

Location	Group	Advisors	Activity/Purpose	Dates	Time	Purpose
MS Auditorium	Academia de Ajedrez	Atilio Rodriguez Rademes Menendez	Homage to Capablanca	11/19/11	4:00 PM – 7:00 PM	A tribute to renowned chess player.
MS Auditorium	Mayor/Commissioners	Mayor Roque	Town Meeting	11/21/11	7:00 PM – 9:00 PM	
MHS Auditorium	TIGS	Elsie Diaz	Self Expression Fashion Show	04/12/11	7:00 PM – 10:00 PM	
MS Auditorium	Special Services	Beverly Lazzara	Hudson County Association for Mental Health	1/19/12 1/26/12	6:00 PM – 8:00 PM	Mental Health Parent Workshop on Depression and ADHD.
MS Cafeteria	Town of WNY	Mayor Roque	Distribution of Turkeys	11/22/11 11/23/11	4:00 PM – 7:00 PM 2:00 PM – 7:00 PM	
MS RM 110	Jr. Tri-M	Connie Arcilla	Junior Tri-M Induction Ceremony	01/12/12	6:30 PM – 8:00 PM	To bring group up-to-date with membership for 2012
MS Auditorium	WNY Recreation	Flor D'Aliza Frias	Holiday Toy Distributions	12/17/11	9:00 AM – 2:00 PM	
MS Gym	WNY Recreation	Nicole DeFino	Basketball Practice	12/03/11	9:00 AM – 1:00 PM	
MS Gym & Cafeteria	WNY Recreation	Nicole DeFino	Pre-Prep, Pee Wee & Biddy Basketball Leagues	12/10/11 – 04/08/12	8:00 AM – 9:00 PM 10:00 AM – 8:00 PM	Saturday Sunday Practice & Games
P.S. 2 Gym	WNY Recreation	Nicole DeFino	Basketball Practice	12/05/11 – 03/30/12	5:00 PM – 8:00 PM	Monday - Friday
MS Cafeteria	NuWay	Sal Valenza	Annual Holiday Dinner	12/21/11	5:30 PM – 9:30 PM	
MHS Gym, Cafeteria & Locker Room	WNY Recreation	Nicole DeFino	Harlem Wizards	12/14/11	5:00 PM – 11:00 PM	Charity Basketball Game
ECS Conference Rm	ECS Program	Gisela Ferrer	Training	12/19/11 03/08/12	3:00 PM – 5:00 PM	Training for new Preschool Teachers: Topic WSO.
P.S. 5 Gym	WNYPD	PO Jose Villegas	Basketball	01/03/12 – 06/27/12	5:00 PM – 8:00 PM	Play basketball on Mondays & Wednesday
ECS Multipurpose Rm	ECS Program	Gisela Ferrer	Training	01/10/12	3:00 PM – 5:00 PM	Training for new Preschool Teachers & Paras on classroom management.
ECS	ECS Advisory Council	Maria Rojas	Advisory Council Meetings	01/10/12 03/29/12 05/22/12	5:00 – 6:00 PM	Early Childhood Advisory Meetings
ECS	International Institute of NJ	Maria Rojas	ESL Classes	01/9,16,23,30 02/6,13,27 03/5,12,19,26 04/9,16,23,30 05/7,14,,21 06/5,12,19,26 07/2,9,16,23,30 2012	10:00 AM – 2:00 PM	Classes for Parents
P.S. 2 Auditorium	PS 2 PTO	Alyssa Knight S. Gastanadui L. Giantomerico J. Nice	Family Movie Night	01/27/12 02/24/12 03/23/12 04/27/12 05/18/12	6:00 PM – 8:30 PM	Family Night
ECS Conference Rm	ECS Program	Gisela Ferrer	Training	02/02/12	3:00 PM – 5:00 PM	Training for new Preschool Teachers Strategies.
ECS Conference Rm	ECS Program	Gisela Ferrer	Training	03/01/12	3:00 PM – 5:00 PM	Training for new Preschool Teachers Effectiveness
MS Gym	Dept. of Public Affairs	David Rivera	Holiday Dinner for Senior	12/20/11	5:30 PM – 7:30 PM	
P.S. 3 Gym	WNY Recreation Department	David Rivera	Indoor Soccer Program	01/03/12 – 03/31/12	4:00 PM – 9:30 PM	

3.2 BE IT RESOLVED that the following requests for transportation are approved provided they are in keeping with the Board of Education's policies, as per attached:

REQUEST
TRANSPORT.

Group	Advisor(s)	Transport	No. of Buses	Dates	Destination
WNY Recreation	Nicole DeFino	Senior Citizens	2	11/19/11	Pick up MS/West New York
WNY Recreation	Nicole DeFino	Football Team	1	11/20/11	Hoboken
TIGS	Elsie Diaz	Club Members	1	4/19/12	Union City (In lieu of December 12, 2011)

- 3.3 **WHEREAS**, the West New York Board of Education has received a request from the North Hudson Coats for Kids to collect new or nearly new coats for needy children and Families in the North Hudson area from October 1, 2011 until March 1, 2012. COAT DRIVE
- NOW, THEREFORE, BE IT RESOLVED** that, this Board, upon the recommendation of the Superintendent of Schools, authorizes the request to have the West New York School District to participate in said coat drive.
- 3.4 **BE IT RESOLVED** that, this Board, upon the recommendation of the Superintendent of Schools, accepts the donation of a new printer for Mr. Delgado’s classroom, Memorial High School, room AG 3. DONATION
- 3.5 **RESOLVED**, this Board appoints Robert Sanchez as the District’s Liaison for missing and abused children for the 2011-2012 School Year, upon the recommendation of the Superintendent of Schools at no additional compensation. LIAISON
MISS/ABUSE
- 3.6 **BE IT RESOLVED** that, this board, upon the recommendation of the Superintendent of Schools approves the West New York School District Comprehensive Alcohol, Tobacco and Other Drug Abuse Program for the 2011 – 2012 school year. **(As per Attached)** C.A.T.O.D.A.P.
- 3.7 **BE IT RESOLVED** that, this Board, upon the recommendation of the Superintendent of Schools approves the submitted Bus Evacuation Report for the 2011 – 2012 school year. **(As per Attached)** BUS EVACU.
DRILL R.
- 3.8 **BE IT RESOLVED** that, this Board, upon the recommendation of the Superintendent of Schools approves the participation of the West New York School District’s Elementary Schools in the Community Food Bank of New Jersey’s BackPack Program which provides food and backpacks to chronically food insecure students by means of a lottery for the 2011 – 2012 school year, and authorizes the building administrators to execute a contract with the Community Food Bank of New Jersey regarding same. BACK PACK
PROGRAM
- BE IT FURTHER RESOLVED** that, this Board permits each building administrator to select a volunteer to coordinate the program for each school.
- 3.9 **WHEREAS**, under Title 19 of the New Jersey Statutes, the New Jersey Legislature has established a New Jersey Schools Development Authority (“SDA”); and PRECONST.
LAND AQ.
- WHEREAS**, Title 19 empowers the SDA, inter alia, to purchase land for and construct schools on behalf of certain designated SDA School Districts; and
- WHEREAS**, the West New York School District (“the District”) is an SDA School District; and
- WHEREAS**, the District has been awarded preconstruction activities approval from the New Jersey Department of Education (“NJDOE”) on October 1, 2009 for land acquisition for the addition to Memorial High School; and
- WHEREAS**, such funding is conditioned on the District identifying and SDA and NJDOE approving an appropriate location for the addition to the Memorial High School; and
- WHEREAS**, SDA has adopted rules (N.J.A.C. 19:34-1 et seq.) to assist SDA School Districts seeking to develop new facilities, and has made funding available for site identification, investigation and acquisition, feasibility studies, design work, site remediation, and other activities (“Preconstruction Activities”) required to prepare an application to NJDOE for approval of a school facilities project; and
- WHEREAS**, upon receiving a copy of the SDA school district’s application to the Department for approval of preconstruction activities, the SDA may obtain information from a wide range of sources, including commercial database reports of environmental and historical land use information, concerning potential school sites and communicate its findings to the District and the Department. After the SDA receives a copy of the Department approval of site acquisition preconstruction activities for a school facility project, indicating from one to three sites identified by the District for a school facility project, the District shall provide to the SDA, and if applicable, to the District’s community advisory committee, the items below under SDA rules governed by N.J.A.C. 19:34-3.2:
- A. A District board of education resolution authorizing the preconstruction activities;
 - B. Lot and Block numbers and addresses of all parcels under consideration for the proposed site;
 - C. A description and photographs of the proposed site, including any existing improvements on the site;
 - D. A map of the district showing location of the land and the location of existing schools in the district;
 - E. A map showing the attendance area to be served by the school and the number of students who reside therein;

4.3 **WHEREAS**, the Department of Special Services and (WNY PAC) Parent Advisory Council, request permission from this Board of Education to host an evening Parent Seminar from the National Mental Health Association on January 19, 2012, snow date January 26th, 2012, at 6:00 P.M. in the Middle School to discuss Depression and ADHD in Children and Adolescents at no cost to the district, and

NATIONAL HEALTH ASSOC. P.S.

THEREFORE BE IT RESOLVED, that this Board of Education, upon the recommendation of the Superintendent of Schools, does hereby approve the National Mental Health Association to address these topics with to the parents.

4.4 **BE IT RESOLVED**, that this Board of Education, upon the recommendation of the Superintendent of Schools, authorizes Life Force Company to provide recertification for the West New York School District, which includes CPR/AED training for administrative staff members not to exceed \$60.00 per person.

LIFE FORCE CO.

4.5 **WHEREAS**, the West New York School District in order to comply with N.J.A.C. 6A:16-2.1 has revised the School Health Plan as of 2011-2012 academic year,

SCHOOL HEALTH PLAN

NOW HEREBY BE IT RESOLVED, that this Board of Education ratifies the action of the Superintendent of Schools to revise said plan.

4.6 **WHEREAS**, the Department of Education through the Hudson County Superintendent of Schools will be providing software and a stipend for related expenses to enhance the Anti Bullying Law,

APP. FOR STIPEND

THEREFORE BE IT RESOLVED, that the Board of Education, under the authorization of the Superintendent of Schools, permits Beverly Lazzara, Director of Special Services and Anti Bullying Coordinator, to apply for said stipend.

4.7 **WHEREAS, student 27400**, is classified and entitled to Special Education services under N.J.A.C. 6A:14,

SIGNS OF SUCCESS EV. SERV.

THEREFORE BE IT RESOLVED, this Board ratifies the action of the Superintendent of Schools by entering into a contract with Signs of Success Agency, located at 39 Broadway Lane, Fairfield, New Jersey, to provide a Speech and Language evaluation at a rate not to exceed \$900.00, unless otherwise agreed upon, for school year 2011-2012 as per contract attached and hereby incorporated by reference.

4.8 **WHEREAS**, this Board of Education has been notified of the “Give Kids a Smile” from the N.J. Dental Association for “free dental checkups” in February 3, 2012,

“GIVE KIDS A SMILE”

THEREFORE BE IT RESOLVED, upon recommendation of the Superintendent of Schools, the District nurses can make arrangements to have this service in their individual buildings.

LEGAL LEG.

5.1 **RESOLVED**, that this Board will hold a Work-Session on Wednesday, January 11, 2012 at 5:30 p.m. in Public School Number Four (4), Auditorium, Main Floor, 6300 Palisades Avenue, West New York, New Jersey, and

NEXT BOARD MEETING

RESOLVED, this Board will go into a closed session immediately following the Public Work-Session to discuss matters of personnel, matters of litigation and matters contained within the exceptions of the N.J. Open Public Meeting Act as stipulated under N.J.S.A 10:4; and

RESOLVED, that the Regular Public Meeting of the West New York Board of Education will convene immediately following the closed session and will be held in Public School Number Four (4) , Auditorium, Main Floor, 6300 Palisades Avenue, West New York, New Jersey, and

BE IT RESOLVED, the matters as discussed in said closed session will be disclosed to the public, as soon as possible, without prejudicing the rights of privacy of individuals in the best interests of the West New York Board of Education.

5.2 **RESOLVED**, this Board does hereby adopt the following policies and regulations, upon the recommendation of the Superintendent of Schools:

POLICY & REG.

- Policy
- 0142 Board Member Qualifications, Prohibited Acts, and Code of Ethics
 - 0168 Recording Board Meetings
 - 2132 School District Goals
 - 2416 Programs for Pregnant Pupils
 - 2431.4 Prevention and Treatment of Sports-related Concussions and Head Injuries
 - 5305 Health Services Personnel
 - 5519 Dating Violence at School
 - 6424 Emergency Contracts
 - 6472 Tuition Assistance
 - 8441 Care of Injured and Ill Persons
 - 8442 Reporting Accidents

8505	School Nutrition
9180	School Volunteers
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Regulation

2431.1	Emergency Procedures for Athletic Practices and Competitions
2431.2	Medical Examination to Determine Fitness for Participation in Athletics
2431.4	Prevention and Treatment of Sports-related Concussions and Head Injuries
2460.1	Special Education – Location, Identification, and Referral
3432	Sick Leave
5310	Health Services
5320	Immunization
5330	Administration of Medication
5519	Dating Violence at School
8441	Care of Injured and Ill Persons

PERSONNEL

PERS.

6.1 BE IT RESOLVED, this Board rescinds Resolution 6.39 passed at the June 30, 2011 Board meeting and replaces it with the attached Job Description for the School Year 2011-2012, upon the recommendation of the Superintendent of Schools.

JOB. DES.
APPROVAL

HVAC Technician

**West New York School District
West New York, New Jersey**

JOB DESCRIPTION

Title: Heating, Ventilation & Air Conditioning Technician (HVAC)

Department: Facilities

Reports To: Supervisor of Facilities

Summary Assembles, installs, and repairs fittings and fixtures of heating, water, and drainage systems for HVAC by performing the following duties:

Essential Duties and Responsibilities include the following: Other duties may be assigned.

Studies building plans and working drawings to determine work aids required and sequence of installations.

Inspects structure to ascertain obstructions to be avoided to prevent weakening of structure resulting from installation of pipe and or penetrations for HVAC.

Investigates problems and performs repairs on various mechanical and electrical equipment in heating, cooling, ventilation systems.

Performs preventative maintenance on various mechanical and electrical equipment in heating and cooling systems.

Monitors and inspects heating and cooling systems to ensure continued proper operation.

Locates, picks up, and delivers parts required for department needs.

Checks and changes air filters on a regular basis.

Assesses drain problems and performs any needed repairs.

Installs humidifiers into system and connects water and drain pipes.

Determines amount of airflow required to keep carbon dioxide at a safe level; ensures this level is maintained.

Bends pipe to required angle by use of pipe-bending machine or by placing pipe over block and bending it by hand.

Assembles and installs valves, pipe fittings, and pipes composed of metals, such as copper, steel, and brass.

Fills pipe system with nitrogen and reads pressure gauges to determine whether system is leaking.

Performs any other such duties as assigned by Facilities Supervisor or his/her designee.

Responsibilities

Works with of lower level HVAC mechanic / helper by providing instruction and training, serving as information resource and reviewing completed projects.

Competencies

Qualifications To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: must have at least five (5) years experience on commercial H.V.A.C. systems.

Certificates, Licenses, Registrations: must have Black Seal Boiler License, Certification in Air Conditioning repair, refrigeration repair.

Physical Demands The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Hours Employee shall work an eight (8) hour day. The typical day should be 7:00 A.M. to 4:00 P.M. with a one (1) unpaid hour lunch. As necessary, the work day may be adjusted in the best interest of the District.

6.2 BE IT RESOLVED, this Board approves the attached Job Descriptions for the School Year 2011-2012, upon the recommendation of the Superintendent of Schools. JOB DESP. APPROVAL

*Substitute Teacher
Bus Aide*

WEST NEW YORK BOARD OF EDUCATION

Position Title: Substitute Teacher
Department: Human Resources
Reports To: Substitute Teacher Coordinator and School Principals or his/her designee
Qualifications: Substitute Teacher Certificate or New Jersey Department of Education Teaching Certificate
Job Summary: Instructs in the West New York School District in the absence of the regular teacher.
Terms of Employment: On an as needed basis

Principal Duties and Responsibilities:

1. Maintains and respects confidentiality of student and school personnel information.
2. Maintains classroom management that fosters a safe and positive environment for all students and staff in accordance with district and school policies;
3. Ensures the adequate supervision to assure health, welfare, and safety of all students;
4. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities;
5. Reports to office upon arrival at school for class assignment;
6. Seeks clarification of school rules and procedures, if necessary;
7. Reports all student injuries, accidents, illnesses, and discipline problems to the appropriate authority immediately or as soon as is reasonably possible;
8. Implements lesson plans, while ensuring the integrity of academic time and in a manner which motivates students to learn and participate;
9. Organizes students for effective instruction;
10. Dismisses all students from the classroom before leaving the building;
11. Completes a Substitute Teacher Report Form for the regular classroom teacher;
12. Collects and places students' papers where indicated;
13. Returns instructional materials, equipment, and keys to proper place;
14. Complies with and supports district and individual schools' regulations and policies;
15. Performs other related duties as assigned by building administrator(s) in accordance with district/school policies and practices.

WEST NEW YORK BOARD OF EDUCATION

Position Title: Bus Aide

Qualifications:

1. Ability to read, write and perform assigned duties
2. Knowledge of bus passenger safety and effective discipline procedures
3. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

Reports to: Transportation Supervisor/Business Administrator

Job Goal: To assist the bus driver in providing safe transportation of students.

Performance Responsibilities:

1. Assists the bus driver in maintaining student conduct on the bus.
2. Assists young or disabled students in getting on and off the bus. Assists the driver in observing the movements of passengers to be sure that none wander into the path of the vehicle.
3. Provides written records of violations of student conduct code to building principal.
4. Collects personal items left on the bus and delivers them to the school secretary.
5. Provides instruction to students regarding passenger safety and ensures that students wear their seat belts when the bus is so equipped.
6. Participates in scheduled emergency bus exit drills.
7. Checks to be sure that all student-passengers are dropped off at their correct location and that no passengers remain on the bus at the end of the bus route.
8. Welcomes students boarding bus.
9. Adjusts seating arrangement to accommodate students when requested.
10. Observes all mandatory safety regulations for school buses.
11. Keeps assigned bus clean.
12. Exercises responsible leadership when on out-of-district school trips.
13. Transports only authorized students.

Terms of Employment: 10 Month/pursuant to W.N.Y.E.A. Contract

Annual Evaluation: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

6.3 WHEREAS, this Board has received written notification from FiorD'Aliza Frias, a Secretary at Hudson Hall, tendering her resignation, effective November 18, 2011. RESIGN. F.D'A.F.

THEREFORE, BE IT RESOLVED, this Board waives the sixty (60) day notice requirement, and accepts the resignation of Ms. FiorD'Aliza from said position, effective November 18, 2011, upon the recommendation of the Superintendent of Schools and wishes her the best of luck in all her future endeavors.

6.4 WHEREAS, this Board has received written notification from Carlos Reynoso, a Para-Professional at PS#6, tendering his resignation, effective December 1, 2011. RESIGN. C.R.

THEREFORE, BE IT RESOLVED, this Board waives the sixty (60) day notice requirement, and accepts the resignation of Mr. Reynoso from said position, effective December 1, 2011, upon the recommendation of the Superintendent of Schools and wishes him the best of luck in all his future endeavors.

6.5 WHEREAS, this Board has received written notification from Pedro Luis Marrero Acosta, a custodian, tendering his resignation, effective December 1, 2011. RESIGN. P.L.M.A.

THEREFORE, BE IT RESOLVED, this Board waives the sixty (60) day notice requirement, and accepts the resignation of Mr. Marrero Acosta from said position, effective December 1, 2011, upon the recommendation of the Superintendent of Schools and wishes him the best of luck in all his future endeavors.

6.6 WHEREAS, this Board has received written notification from Patricia Llerena, a Para-Professional at PS#1, tendering her resignation, effective January 16, 2012. RESIGN P.L.

THEREFORE, BE IT RESOLVED, this Board waives the sixty (60) day notice requirement, and accepts the resignation of Ms. Llerena from said position, effective January 16, 2012, upon the recommendation of the Superintendent of Schools and wishes her the best of luck in all her future endeavors.

6.7 BE IT RESOLVED, this Board appoints Kevin Franchetta, School Business Administrator /School Board Secretary, for the 2011-2012 School Year, at a pro-rated salary of \$169,000.00 effective upon the expiration of his sixty day notice to his current employee, on or about February 16, 2012 through June 30, 2012, upon recommendation of the Superintendent of Schools and subject to the County Executive Superintendent. BA/BS HIRE

6.8 WHEREAS, this Board of Education accepts the recommendation of the Superintendent of Schools, and approves the appointment of the listed personnel for the 2011-2012 School Year, effective as indicated, and subject to sixty (60) day termination notice, and these appointments shall be charged to the appropriate line item account: NEW HIRE

Certificated

- (a) Bruce Sierra, Social Studies Teacher, Middle School, at an annual salary of \$56,713 pro-rated, Step 1, BA+30, effective December 16, 2011 through June 30, 2012 through Fund 15

Non-Certificated

- (a) Mariennis Suarez, Para-Professional, PS#4 Annex, at an annual salary of \$27,846, pro-rated, Step 1, \$17,846 plus \$10,000 BA, effective December 16, 2011 through June 30, 2012, through Fund 11
- (b) Juan J. Mursuli-Alvarez, Para-Professional, PS#6, at annual salary of \$27,846, pro-rated, Step 1, \$17,846 plus \$10,000 BA, effective January 3, 2012 through June 30, 2012, through Fund 11
- (c) Betsy Basulto, Custodian at PS#1, at an annual salary of \$23,935, pro-rated, Step 1, effective December 16, 2011 through June 30, 2012, through Fund 11
- (d) Manuel Diaz, Secretary, Hudson Hall, at an annual salary of \$25,000, pro-rated, effective January 16, 2012 through June 30, 2012 through Fund 11
- (e) Ruben Vargas, Administrative Assistant to Transportation, at an annual salary of \$40,000, pro-rated effective December 16, 2011 through June 30, 2012 through Fund 11

NOW, THEREFORE, BE IT RESOLVED, the Board of Education approves the above appointment upon the recommendation of the Superintendent of Schools, and the completion of the successful criminal history background check pursuant to provision of N.J.S.A. 8A:6-7.1 et.seq., or any other applicable law.

- 6.9 WHEREAS, the following certified personnel are assigned as substitute teachers in the West New York School System on an as needed basis, upon the recommendation of the Superintendent of Schools, for the 2011-2012 School Year, and SUB
TEACHER

WHEREAS, said assignments are subject to completion of the criminal history background check required by P.L. 1986.c.116 and approval by the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED, this Board of Education approves the following applications upon the recommendation of the Superintendent of Schools:

Fund 11

Sandra Arenas
Maximo Gomez Nacer
Susana Lopez
Lindsay Masessa
Johanna Nuel
Charles A. Ozuna
Jorge Rodriguez
Ashley Samuel
Erica Swift
Robert T. Witherell

- 6.10 WHEREAS, the following personnel is assigned as a Substitute Bus Driver in the West New York School System, effective January 16, 2012, at a salary of \$13.40 per hour, not to exceed nineteen hours per week, upon the recommendation of the Superintendent of Schools, for the 2011-2012 School Year, and SUB. BUS
DRIVER

WHEREAS, said assignment is subject to completion of the criminal history background check required by P.L. 1986.c.116 and approved by the New Jersey Department of Education,

NOW, THEREFORE, BE IT RESOLVED, this Board of Education approves the following application for emergency hiring upon the recommendation of the Superintendent of Schools, and the applicant's attestation that she/he has not been convicted of any disqualifying crime pursuant to provision of N.J.S.A. 18A:A-6.7 et.seq., N.J.S.A. 18A:6-14.13 et.seq. as applicable: Fund 11

Betzaida Diaz

- 6.11 WHEREAS, the following personnel are assigned as Substitute Custodians in the West New York School System, effective January 1, 2012, at a salary of \$11 per hour, not to exceed nineteen hours per week, upon the recommendation of the Superintendent of Schools, for the 2011-2012 School Year, and SUB.
CUSTODIANS

WHEREAS, said assignments are subject to completion of the criminal history background check required by P.L. 1986.c.116 and approved by the New Jersey Department of Education:

NOW, THEREFORE BE IT RESOLVED, this Board of Education approves the following applications for emergency hiring upon the recommendation of the Superintendent of Schools, and the applicant's attestation that she/he has not been convicted of any disqualifying crime pursuant to provision of NJSA 18A:A-6.7 et.seq., NJSA. 18A:6-14.13 et.seq. as applicable:

Fund 11

Wilma Acosta Barreto
Manuel Alvarez
Gracielo Castro

Viana Fernandez
 Elisa Figueroa DeUrrutia
 Counsuelo Giraldo
 Gladys A. Guanga
 Steven Lozano
 Felix R. Medina
 Angel Merino
 Angela Perez
 Gloria M. Villada

- 6.12 BE IT RESOLVED, this Board appoints Clara Brito Herrera, Assistant Superintendent of Educational and Personnel Services, at a pro-rated salary of \$185,000 effective December 16, 2011 through June 30, 2012, upon recommendation of the Superintendent of Schools, pursuant to the Contract approval by the County Executive Superintendent. ASSISTANT SUP. ED.P.S.
- 6.13 BE IT RESOLVED, this Board of Education appoints Nelson Lopez as Principal at PS#1, effective December 16, 2011 through June 30, 2012, at a pro-rated salary of \$131,980, upon the recommendation of the Superintendent of Schools. PRINCIPAL APPT.
- 6.14 BE IT RESOLVED, this Board of Education appoints Anthony DeMarco as Assistant Principal at Memorial High School, effective December 16, 2011 through June 30, 2012, at a pro-rated salary of \$118,296, upon the recommendation of the Superintendent of Schools. ASSISTANT PRINC. APPT.
- 6.15 BE IT RESOLVED, this Board does hereby approve the transfer of Nohora Cuellar from Health Benefits Coordinator at the Board of Education to Secretary at PS#5, effective January 16, 2011, at an annual salary of \$52,382.00, based upon the recommendation of the Superintendent of Schools. TRANSFER N.C.
- 6.16 WHEREAS, certain Central Office positions have been consolidated and upon the recommendation of the Superintendent of Schools, the responsibilities and workload of Kelvin Hiciano, Central Office Administrative Assistant, have been increased due to the addition of Health Benefits, ADD DUTIES

NOW, THEREFORE, BE IT RESOLVED, that this Board of Education authorizes a salary change for the increased duties and workloads for a pro-rated annual salary of \$69,323 for the 2011-2012 School Year effective December 16, 2011.

- 6.17 BE IT RESOLVED, this Board rescinds Resolution 6.11 passed at the November 9, 2011 Board meeting, based upon the recommendation of the Superintendent of Schools. TRANSFER V.R.
- 6.18 BE IT RESOLVED, this Board does hereby approve the involuntary transfer of Patria Marte from Registration Clerk at Hudson Hall to Attendance Clerk at PS#1, effective December 15, 2011, upon the recommendation of the Superintendent of Schools. TRANSFER P.M.
- 6.19 BE IT RESOLVED, this Board does hereby approve the following voluntary transfers for the 2011-2012 School Year, effective December 16, 2011, based upon the recommendation of the Superintendent of Schools: CUST. & MAIN. APPT

	<u>Transferred from</u>	<u>Transferred to</u>	<u>Step/Salary</u>
Chester Knapp	Head Custodian at PS#1	Maintenance Person	Step 18/\$54,485
Evelio Madariaga	Custodian at the Middle School	Head Custodian at PS#1	Step 11/\$29,352

- 6.20 BE IT RESOLVED, this Board does hereby approve the following voluntary transfers for the 2011-2012 School Year, effective December 15, 2011, based upon the recommendation of the Superintendent of Schools: TRANFERS

	<u>Transferred from</u>	<u>Transferred to</u>
Jennifer Barrera	Special Education Aide at PS#2	Pre-School Aide at PS#4 Annex
Adam DeSocio	Custodian at PS#6	Custodian at PS#5
Rosendo Jimenez	Custodian at the Warehouse	Custodian at PS#6
Martina Escotto	Custodian assigned to the Board	Custodian at the Middle School

- 6.21 WHEREAS, the following have presented evidence of completion of additional credits as indicated, SALARY INC.

NOW, THEREFORE, BE IT RESOLVED, the following personnel receive additional increment and salary adjustment as indicated for the School Year 2011-2012 as follows:

		<u>Retro to December 1, 2011</u>		
<u>Certificated</u>		<u>GRADUATE CREDITS</u>		
<u>SCHOOL</u>	<u>NAME</u>	<u>From</u>	<u>- To</u>	<u>NEW SALARY</u>
		<u>Teacher</u>		
PS#1	Karen Ann Perez	BA+15	MA	\$3,700
PS#2	Rachel Klansky	MA	MA+15	\$1,500
				\$60,316 – Fund 15
				\$62,016 – Fund 15

- 6.22 BE IT RESOLVED, this Board appoints the following personnel to serve as Home Instructors for the School Year 2011-2012, at a rate commensurate with guide, upon the recommendation of the Superintendent of Schools: Fund 11

HOME
INSTRUCT.

Meagan Kuzirian
Jamie Culotta

- 6.23 BE IT RESOLVED, this Board appoints the following personnel to various Volunteer Coaching positions for the 2011-2012 School Year, upon the recommendation of Superintendent of Schools:

MHS WINTER
COACHING
POSITION

JV Basketball Coach
Patrick Lara
Esteban Leon

Swimming Coach
Michael Lazzara

- 6.24 BE IT RESOLVED that this Board appoints the following personnel to various contractual positions at Memorial High School, for the 2011-2012 School Year, at a salary commensurate with guide, upon the recommendation of the Superintendent of Schools:

MHS CONTR.
POSITION

Contractual Position 2011-2012
Sophomore Class Advisor
Judith Batista

- 6.25 BE IT RESOLVED, this Board appoints the following personnel to various extra compensation assignments for the 2011-2012 School Year, as per attached, at a salary commensurate with guide, upon the recommendation of Superintendent of Schools:
Fund 15

EXTRA
COMP. ASSG.

2011-2012 EXTRA COMPENSATION ASSIGNMENTS

School # 1 Approved by Principal/Supervisor: Nelson Lopez

2011-2012 EXTRA COMPENSATION ASSIGNMENTS

1. *Extended Day Bilingual/ESL Math (Gr. 2, 3, 5, 6)*

51 sessions x \$35 each

Celina Alvarez-Escobar – grade 2
Odalys Zaldivar – grade 3
Lourdes Crespo-Garritano – grades 5 & 6

2. *Extended Day Bilingual/ESL Language Arts (Gr. 2, 3, 5, 6)*

51 sessions x \$35 each

Celina Alvarez-Escobar – grade 2
Odalys Zaldivar – grade 3
Lourdes Crespo-Garritano – grades 5 & 6

3. *Extended Day LA (Gr. 6)*

51 sessions x \$35 each

Raudel Perez

4. *Rainbows*

15 sessions x \$35 each

Kathryn Twyford

5. *Rainbows Training*

15 sessions x \$35 each

Lauren Hansen
Eric Valdes
Anthony Staropoli

School # 2 Approved by Principal: Bernard Abbadessa

1. *Extended Day Language Arts (Grade 3)*

51 sessions x \$35 each

Janine D'Errico

School # 3 Approved by Principal: Claire Warnock

1. *Wellness Committee*

10 sessions x \$30 each

Nikki Casey

2. *Lunch Monitor*

170 sessions x \$10 each

Julia Negron

School # 4 Approved by Principal: Sixto Cardenas

1. *Extended Day Math (Gr.3, 4, 5, 6)*

51 sessions x \$35 each

Lisa Memmer

Jorge Acosta

Lorenzo Correa

Kristina Francis

2. *Extended Day Language Arts (Gr.3, 4, 5, 6)*

51 sessions x \$35 each

Jeannette Rocker

Anthony Altamura

Gabriella Lazzara

Dianne Paneque

3. *Peer Leadership Advisor*

35 sessions x \$35 each

Christine Francis

Jodi Kellar

4. *Substitute for Extended Day Programs*

\$35 per session on an As-Needed Basis

Diane Bond

5. *Breakfast Monitor*

170 sessions x \$10 each

Maria Martin

6. *Lunch Monitors*

170 sessions x \$10 each

Maria Martin

Memorial High School Approved by Principal: Scott Cannao

1. *SLA Committee Chairperson*

\$30 per hour not to exceed 50 hours

Sandra Rivas

2. *SLA Committee Members*

\$30 per hour not to exceed 20 hours each

Leslie Polynice

Evita Gutshteyn-Gomez

Laura Cirillo

Matthew Riccelli

Arlene Hess-Thorn

3. *A.M. Memorial Coordinator*

\$35 per hour not to exceed 100 hours

Alix Polynice

4. *Secretary Saturday Detention*

\$20 per hour not to exceed 90 hours

Jessica Soler

5. *HSPA Secretary*

\$20 per hour not to exceed 24 hours

Jessica Soler

- 6.26 WHEREAS, this Board has received written notification from Lucy Castano, a PASSES Teacher at the Middle School, requesting an unpaid leave of absence under the Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA) effective December 15, 2011, on an Intermittent Family Leave Schedule.

UNPAID
FMLA L.C.

NOW, THEREFORE, BE IT RESOLVED, this Board grants Ms. Castano an unpaid leave of absence under the Family and Medical Leave Act (FMLA) and the New Jersey Family leave Act (NJFLA) effective December 15, 2011, on an Intermittent Family Leave Schedule, upon the recommendation of the Superintendent of Schools.

- 6.27 WHEREAS, this Board has received written notification from Robert Diaz, a Custodian at PS#6, requesting an unpaid leave of absence, two days per week (Tuesday and Wednesday), effective January 1, 2012 through June 30, 2012.

UNPAID
R.D.

NOW, THEREFORE, BE IT RESOLVED, this Board grants Mr. Diaz an unpaid leave of

absence, two days per week (Tuesday and Wednesday), effective January 1, 2012 to June 30, 2012, upon the recommendation of the Superintendent of Schools.

- 6.28 WHEREAS, this Board has received written notification from Judy Echeverry, a Social Worker at the Early Childhood School, requesting an unpaid leave of absence under the Family and Medical Leave Act (FMLA) from February 1, 2012 through April 30, 2012. UNPAID FMLA J.E.

NOW, THEREFORE, BE IT RESOLVED, this Board grants Ms. Echeverry an unpaid leave of absence under the Family and Medical Leave Act (FMLA) from February 1, 2012 through April 30, 2012, upon the recommendation of the Superintendent of Schools.

- 6.29 WHEREAS, this Board has received written notification from Taryn Argondizza, a Teacher at PS#4, requesting an unpaid leave of absence, effective February 1, 2012 through February 16, 2012. UNPAID T.A.

NOW, THEREFORE, BE IT RESOLVED, this Board grants Ms. Argondizza an unpaid leave of absence, effective February 1, 2012 to February 16, 2012, upon the recommendation of the Superintendent of Schools.

- 6.30 WHEREAS, this Board has received written notification from Katherine Van Lenten, a Science Teacher at the Middle School, requesting an unpaid leave of absence under the Family and Medical Leave Act (FMLA) from March 16, 2012 through May 31, 2012. UNPAID FMLA KVL

NOW, THEREFORE, BE IT RESOLVED, this Board grants Ms. Van Lenten an unpaid leave of absence under the Family and Medical Leave Act (FMLA) from March 16, 2012 through May 31, 2012, upon the recommendation of the Superintendent of Schools.

- 6.31 WHEREAS, this Board has received written notification from, Roselle Chiolis, a Math Teacher at Memorial High School, requesting a leave of absence with pay under the Family and Medical Leave Act (FMLA) from January 1, 2012 through January 31, 2012.

NOW, THEREFORE, BE IT RESOLVED, this Board grants Ms. Chiolis an unpaid leave of absence with pay, under the Family and Medical Leave Act (FMLA) from January 1, 2012 through January 31, 2012, upon the recommendation of the Superintendent of Schools.

- 6.32 WHEREAS, this Board is in receipt of correspondence from Thomas Craig Kuzirian, submitting his retirement as a Physical Education Teacher from the West New York School District, effective February 1, 2012. RETIRE T.C.K.

THEREFORE, BE IT RESOLVED, this Board accepts the retirement of Mr. Kuzirian from said position, effective February 1, 2012, upon the recommendation of the Superintendent of Schools and wishes to extend to Mr. Kuzirian all the gratitude for his years of service to the West New York School District and wishes him good luck in his retirement.

- 6.33 BE IT RESOLVED, this Board of Education under the recommendation of the Superintendent of Schools does hereby authorize the revision of the 2011-2012 Organizational Chart as per attached and incorporated herein by reference. REVISED ORG. CHART

6.34 WHEREAS, this Board is in receipt of correspondence from Roselle Chiolis, submitting her retirement as a Math Teacher from the West New York School District, effective February 1, 2012.

RETIRE
R.CHIOLIS

THEREFORE, BE IT RESOLVED, this Board accepts the retirement of Ms. Chiolis from said position, effective February 1, 2012, upon the recommendation of the Superintendent of Schools and wishes to extend to Ms. Chiolis all the gratitude for her years of service to the West New York School District and wishes her good luck in her retirement.

TOWN OF WEST NEW YORK

7.1 WHEREAS, the West New York Board of Education publicly solicited Requests for Proposal for Legal Services on November 19, 2011, and

APPOINT
PROF. S.C.

WHEREAS, this Board of Education has received a proposal from the Law Office of Julio Morejon, Guttenberg, New Jersey, indicating the desire to provide Legal Services for the 2011-2012 School Year, as per the terms and conditions of the proposal attached and incorporated herein by reference,

BE IT RESOLVED that, this Board authorizes the award of a Professional Service Contract to Law Office of Julio Morejon, LLC for appropriate Professional Legal General Services for the 2011-2012 School Year in an amount not to exceed \$60,000 at a rate of \$145.00 per hour.

7.2 WHEREAS, the West New York Board of Education publicly solicited Requests for Proposal for Workers Compensation Legal Services on November 19, 2011, and

APPOINT
PROF. S.C.

WHEREAS, this Board of Education has received a proposal from the Law Office of Joseph DeMarco, Rutherford, New Jersey, indicating the desire to provide Workers Compensation Legal Services for the 2011-2012 School Year, as per the terms and conditions of the proposal attached and incorporated herein by reference,

BE IT RESOLVED that, this Board authorize the award of Professional Service Contract to the Law Office of Joseph DeMarco for appropriate Workers Compensation Legal Services for the 2011-2012 School Year in an amount not to exceed \$ 1,250 per every Workers Compensation petition filed with the Workers Compensation Court per proposal and trial matters shall not exceed \$3,000 per trial at the rate of \$145.00 per hour.

X. PUBLIC COMMENTS/QUESTIONS

No Comment

XI. BOARD OF EDUCATION STATEMENTS

A. Board Member Comments

No Comment

B. President's Statement

No Comment

XII. ADJOURNMENT

President: Asked the Board Secretary to request a motion to adjourn:

Secretary: Motion to Adjourn the Meeting

Motion made by: SG CP VR JR **AS**

Seconded by: SG CP **VR** JR AS

Ayes Nays Abstain

Trustee Gastanadui	Absent
Trustee Piscitelli	X
Trustee Rodriguez	X
Vice-President Reyes	X
President Sires	X

Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Allan C. Roth
Administrative Assistant