

West New York Board of Education

Reorganization Meeting Agenda

May 16, 2011

5:30 p.m.

The Reorganization Meeting of the West New York Board of Education will be held in the Auditorium of PS #4, 6300 Palisade Avenue, West New York, New Jersey. The order of business and agenda for the meeting are:

Pursuant to Bylaw 0151, the meeting shall be called to order by the Board Secretary, who shall serve as presiding officer pro tempore until the election of a President and Vice President.

I. CALL TO ORDER

At 5:30 P.M. the meeting will be called to order.

SWEARING IN OF BOARD MEMBERS

II. FLAG SALUTE

The Pledge of Allegiance to the Flag of the United States of America will be recited.

III. ROLL CALL

**Trustee Cirillo
Trustee Gastanadui
Trustee Locatelli
Trustee Ortega
Trustee Passante**

IV. OPEN PUBLIC MEETING STATEMENT –

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of any public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provisions of the act, the School Business Administrator/Board Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.

the Jersey Journal
the Star Ledger
the Administration Bulletin Board
the Public Library
and by filing with the
Clerk of the Municipality

Prior to the opening of the public meeting, the Board and the public are advised that our Bylaws allow for public participation. This period is reserved for the public and is not a discussion time for the Board. When the Board resumes its meeting, any discussion or response can then be made if appropriate or may be properly researched for comment at a later date.

Secretary: I will entertain a motion to open nominations for President of the West New York Board of Education:

Motion:

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Gastanadui

Trustee Locatelli

Trustee Ortega

Trustee Passante

Motion to Place in Nominations:

Motion:

Nominee:

Motion:

Nominee:

Being no further nominations, I will entertain a motion to close the nominations for the President:

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Gastanadui

Trustee Locatelli

Trustee Ortega

Trustee Passante

With nominations for the President closed, Ms. Hendrick calls for a voice vote to elect the President of the Board:

Name of Nominee/Nominees:

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Gastanadui

Trustee Locatelli

Trustee Ortega

Trustee Passante

President _____ calls for a motion to open the nominations for Vice-President of the West New York Board of Education:

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Gastanadui

Trustee Locatelli

Trustee Ortega

Trustee Passante

Motion to Place in Nominations:

Motion:

Nominee:

Motion:

Nominee:

Being no further nominations for the Vice-President, President _____ calls for a motion to close Nominations:

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes Nays Abstain

- Trustee Cirillo
Trustee Gastanadui
Trustee Locatelli
Trustee Ortega
Trustee Passante

With nominations for Vice-President closed, President _____ calls for a vote to elect the Vice-President of the Board:

Name of Nominee/Nominees:

Ayes Nays Abstain

- Trustee Cirillo
Trustee Gastanadui
Trustee Locatelli
Trustee Ortega
Trustee Passante

Reorganization Meeting Consent Resolutions

(All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office)

Reorganization Meeting Agenda

- R1 Elect President/Vice-President Board of Education
R2 Policies and Regulations
R3 Board adopts Public School Curriculum
R4 Board adopts Public School Textbooks
R5 Board adopts Non-Public School Textbooks
R6 Appoint Professional Service (Architect of Record)
R7 Appoint Professional Service (Auditor)
R8 Appoint Professional Service Contract (Attorney/General)
R9 Appoint Professional Service Contract (Attorney/Worker's Compensation)
R10 Appoint Professional Service Contract (Attorney/Negotiations)
R11 Appoint Professional Service (Cooperative Bidding Services)
R12 Appoint Professional Service (Environmental/Remediation Management)
R13 Appoint Professional Service (Fixed Asset Appraisal)
R14 Appoint Professional Service (Grant Writers)
R15 Appoint Professional Service (General Liability Insurance Broker)
R16 Appoint Professional Service (Health Insurance Broker)
R17 Appoint Professional Service (Occupational/Speech/Physical Therapy)

- R18 Appoint Professional Service (School Physicians/Psychiatrist)
- R19 Appoint Professional Service (Worker’s Compensation Center)
- R20 Adopt Official Newspapers
- R21 Approve Line Item Transfers
- R22 Approve Depository of School Monies
- R23 Approve Parliamentary Procedures
- R24 Approve Tax Shelter Annuity Companies/Brokers
- R25 Approve Chart of Accounts
- R26 Approves Implementation of Affirmative Action Grievance Procedures
- R27 Affirmative Action Program
- R28 Appointment of Affirmative Action Officer according to P.L. 1975, c.127
- R29 Appointment of Interim School Business Administrator/Board Secretary
- R30 Appointment of District 504 Committee Coordinator(s)
- R31 Board Goals
- R32 Appointment of ADA Officer
- R33 Authorization to award contracts up to bid threshold, and set quote threshold at 15% of bid threshold amount
- R34 Appoint Substance Awareness Coordinator
- R35 Open Public Meetings Act (Annual Meeting Dates)
- R36 Appointment of PACO (Purchasing Agent Compliance Officer for Affirmative Action)
- R37 Appointment of Asbestos Management Officer
- R38 Appointment of District Safety & Health Designee Re-adoption of Safety and Security plan
- R39 Appointment of District Indoor Air Quality Designee
- R40 Approved payment of bills between board meeting
- R41 Approval of State Contract Purchasing/Vendors
- R42 Appointment of District Integrated Pest Management Coordinator
- R43 Appointment of Right to Know Officer
- R44 Approve Travel Limitation for regular business travel (up to \$1,500)
- R45 Appoint Custodian of Records (OPRA)
- R46 Establish Photocopy Fees (OPRA)
- R47 Adopt Code of Ethics
- R48 Emergency Management Procedures
- R49 Adopts Substitute pay for the following year
- R50 Appointment of Representatives to:
 - a. County School Board Association
 - b. New Jersey School Board Association
 - c. New Jersey School Board Association Delegate
- R51 Approve Superintendent to take action between board meetings for retroactive approval by the Board of Education
- R52 Approve Tax Levy Payment Schedule
- R53 Approve participation in NJSIAA
- R54 Approve agreement with Hudson County Schools of Technology
- R55 Educational Stability Coordinator

The Board Secretary provides the Board members the opportunity to remove any Resolution(s) from the Consent Agenda.

Board Secretary: Motion to accept the consent agenda as presented or modified

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Roll Call:

Ayes Nays Abstentions

Trustee Cirillo _____
Trustee Gastanadui _____
Trustee Locatelli _____
Trustee Ortega _____
Trustee Passante _____

V. PUBLIC COMMENTS/QUESTIONS

VI. BOARD OF EDUCATION STATEMENTS

A. Board Member Comments

B. President's Statement

Motion to close the Re-Organization meeting at ____ p.m. and convene the Public Work Session/Business Meeting.

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Gastanadui

Trustee Locatelli

Trustee Ortega

Trustee Passante

West New York Board of Education

Worksession/Business Meeting Agenda

May 16, 2011

6:00 p.m.

The Worksession/Business Meeting of the West New York Board of Education will be held in the Auditorium of PS #4, 6300 Palisade Avenue, West New York, New Jersey. The order of business and agenda for the meeting are:

I. Roll Call:

**Trustee Cirillo
Trustee Gastanadui
Trustee Locatelli
Trustee Ortega
Trustee Passante**

II. SUPERINTENDENT'S REPORT

A. Superintendent's Spotlight on Student Achievement

B. Post Secondary Highlights – Robert Sanchez

C. Recognition of Vanessa Flores

D. Synopsis of Saturday Academy – Stacy Olivero

E. Recognition of Sal Valenza and Nu-Way Concessionaires

F. Monthly Reports (these reports are on file and recorded)

1. Employee Accident Reports
2. Student Accident Reports
3. Violence, Vandalism, and Substance Abuse Incident Reports
4. Nurse's and Physicians Reports
5. Enrollment Reports

G. Public School No. 3 Update – John Fauta

III. COMMUNICATIONS (Board Secretary)

IV. Work Session Discussion

Matters of Finance – Presentation and Discussion of Resolutions

Matters of Curriculum and Instruction – Presentation and Discussion of Resolutions

Matters of Operations – Presentation and Discussion of Resolutions

Matters of Special Education – Presentation and Discussion of Resolutions

Motion to adjourn to Executive Session: at _____ p.m.

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes Nays Abstain

- Trustee Cirillo
Trustee Gastanadui
Trustee Locatelli
Trustee Ortega
Trustee Passante

Executive Session Notice:

V. OPEN PUBLIC MEETING STATEMENT

The public portion of the meeting is now concluded. The Board will now go into Executive Session to discuss items which fall within an exception of our open meetings policy and permits board to have private discussion since it deals with specific exceptions contained in N.J.S.A. 10:4-12b:

- Matters of Personnel - Affecting current or prospective employees
Matters of Collective Bargaining
Matters of Litigation
Matters of Individual Privacy
Acquisition of Property
Other Matters as rendered confidential by law

BE IT RESOLVED that, the Board of Education will recess into Executive Session to discuss the aforementioned matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practical.

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists.

The Board may take action on these items following executive session.

Executive Session Discussion:

Matters of Personnel; appointments and non-renewals

Matters of Collective Bargaining

Matter of Litigation – MG Claim #2006-29608 and 29610

Other Confidential Matters

Motion to adjourn the Executive Session and reconvene in Public Session at _____p.m.

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Gastanadui

Trustee Locatelli

Trustee Ortega

Trustee Passante

VI. PUBLIC COMMENTS (Agenda items only)

VII. Consent Resolutions

(All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

BUSINESS and FINANCE

- 1.1 Secretary/Treasurer Reports and Submission to the State Dept. of Education
- 1.2 Approval of Minutes
- 1.3 Paid Bill List
- 1.4 Transfers
- 1.5 Approve purchase of instructional materials and equipment (ARRA)
- 1.6 Tuition Adjustment
- 1.7 Resolution to Borrow
- 1.8 Concentra Medical Center Training
- 1.9 OFAC Audit (Up and Down at Madga's)
- 1.10 OFAC Audit (Up and Down at Madga's)
- 1.11 Lowe's Toolbox for Education Grant

CURRICULUM

- 2.1 Field Trips
- 2.2 Fundraisers
- 2.3 Speakers
- 2.4 Travel Expense
- 2.5 Comprehensive Equity Plan
- 2.6 Fresh Fruit & Vegetable Program
- 2.7 Speer-It Week
- 2.8 AP Incentive Program
- 2.9 Kean University
- 2.10 PS # 1 Spirit Week
- 2.11 Early Childhood Advisory Council Revision
- 2.12 ECS Classroom Visits
- 2.13 Math-In-CTE Program Application Submission

OPERATIONS

- 3.1 Request for Use of Facilities
- 3.2 Request for Transportation
- 3.3 Bedside Instruction
- 3.4 Overtime Pre-K Registration
- 3.5 Amendment to Resolution

SPECIAL SERVICES

- 4.1 Transportation and Placements 2010-2011
- 4.2 Transportation and Placements 2011-2012 ESY

LEGAL

- 5.1 Workers' Compensation
- 5.2 Next Board Meeting

PERSONNEL

- 6.1 Substitute Teachers
- 6.2 Organizational Chart
- 6.3 Director of Educational Programs
- 6.4 Director of Educational Programs Contract
- 6.5 Director of Human Resources
- 6.6 Director of Human Resources Contract
- 6.7 Director of Special Services Contract
- 6.8 Assistant Superintendent of Schools
- 6.9 Assistant Superintendent of Schools
- 6.10 Approval of Job Descriptions
- 6.11 Early Childhood Fiscal Specialist
- 6.12 Non-Tenured Renewals
- 6.13 Transfer
- 6.14 Salary Increment Changes
- 6.15 BEAM Summer Program
- 6.16 Special Education Extended School Program
- 6.17 MHS Fall Coaching
- 6.18 Unpaid FMLA Tamara Reyes
- 6.19 Retirement/Resignation Gail Petermann
- 6.20 Retirement/Resignation Coralia Fonseca
- 6.21 Resignation Lawrence Riccardi

The Board Secretary provides the Board members the opportunity to remove any Resolution(s) from the Consent Agenda.

Business & Finance	1.1 – 1.11	Special Services	4.1 – 4.2
Curriculum	2.1 – 2.13	Legal	5.1 – 5.2
Operation	3.1 – 3.5	Personnel	6.1 – 6.21

Board Secretary: Motion to accept the consent agenda as presented or modified

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes Nays Abstain

Trustee Cirillo
Trustee Gastanadui
Trustee Locatelli
Trustee Ortega
Trustee Passante

VIII. PUBLIC COMMENTS/QUESTIONS

IX. BOARD OF EDUCATION STATEMENTS

- A. Board Member Comments
- B. President’s Statement

X. ADJOURNMENT

President: Asks the Board Secretary to request a motion to adjourn:

Secretary: Motion to Adjourn the Meeting

Motion made by: CC SG AL DO JP

Seconded by: CC SG AL DO JP

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Gastanadui

Trustee Locatelli

Trustee Ortega

Trustee Passante

Meeting adjourned at: _____