

**West New York Board of Education**

Reorganization Meeting Agenda

May 17, 2010

5:30 p.m.

The Reorganization Meeting of the West New York Board of Education will be held in the Auditorium of PS #4, 6300 Palisade Avenue, West New York, New Jersey. The order of business and agenda for the meeting are:

**I. CALL TO ORDER**

At 5:30 P.M. the meeting will be called to order.

**II. FLAG SALUTE**

The Pledge of Allegiance to the Flag of the United States of America will be recited.

**III. ROLL CALL**

Trustee Cirillo  
Trustee Flores  
Trustee Jimenez  
Trustee Locatelli

**IV. OPEN PUBLIC MEETING STATEMENT –**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of any public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provisions of the act, the School Business Administrator/Board Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.

the Jersey Journal  
the Star Ledger  
the Administration Bulletin Board  
the Public Library  
and by filing with the  
Clerk of the Municipality

Secretary: I will entertain a motion to open nominations for President of the West New York Board of Education:

Motion:

Motion made by:           CC   VF   AJ   AL

Seconded by:            CC   VF   AJ   AL

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Flores

Trustee Jimenez

Trustee Locatelli

Motion to Place in Nominations:

Motion: Nominee:  
Motion: Nominee:

Being no further nominations, I will entertain a motion to close the nominations for the President:

**Motion made by:** CC VF AJ AL

**Seconded by:** CC VF AJ AL

Ayes Nays Abstain

Trustee Cirillo  
Trustee Flores  
Trustee Jimenez  
Trustee Locatelli

With nominations for the President closed, Ms. Hendrick calls for a voice vote to elect the President of the Board:

Name of Nominee/Nominees:

Ayes Nays Abstain

Trustee Cirillo  
Trustee Flores  
Trustee Jimenez  
Trustee Locatelli

President \_\_\_\_\_ calls for a motion to open the nominations for Vice-President of the West New York Board of Education:

**Motion made by:** CC VF AJ AL

**Seconded by:** CC VF AJ AL

Ayes Nays Abstain

Trustee Cirillo  
Trustee Flores  
Trustee Jimenez  
Trustee Locatelli

Motion to Place in Nominations:

Motion: Nominee:  
Motion: Nominee:

Being no further nominations for the Vice-President, President \_\_\_\_\_ calls for a motion to close Nominations:

Motion made by: CC VF AJ AL

Seconded by: CC VF AJ AL

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Flores

Trustee Jimenez

Trustee Locatelli

With nominations for Vice-President closed, President \_\_\_\_\_ calls for a vote to elect the Vice-President of the Board:

Name of Nominee/Nominees:

Ayes

Nays

Abstain

Trustee Cirillo

Trustee Flores

Trustee Jimenez

Trustee Locatelli

## Reorganization Meeting Consent Resolutions

(All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office)

### Reorganization Meeting Agenda

- R1 Elect President/Vice-President Board of School Estimate
- R2 Policies and Regulations
- R3 Board adopts Public School Curriculum
- R4 Board adopts Public School Textbooks
- R5 Board adopts Non-Public School Textbooks
- R6 Appoint Professional Service (Architect of Record)
- R7 Appoint Professional Service (Auditor)
- R8 Appoint Professional Service Contract (Attorney/General)
- R9 Appoint Professional Service Contract (Attorney/Negotiations)
- R10 Appoint Professional Service (Cooperative Bidding Services)
- R11 Appoint Professional Service (Environmental/Remediation Management)
- R12 Appoint Professional Service (Fixed Asset Appraisal)
- R13 Appoint Professional Service (Grant Writers)
- R14 Appoint Professional Service (General Liability Insurance Broker)
- R15 Appoint Professional Service (Health Insurance Broker)
- R16 Appoint Professional Service (Occupational/Speech/Physical Therapy)
- R17 Appoint Professional Service (School Physicians/Psychiatrist)
- R18 Appoint Professional Service (Worker's Compensation Center)
- R19 Adopt Official Newspapers
- R20 Approve Line Item Transfers
- R21 Approve Depository of School Monies
- R22 Approve Parliamentary Procedures

- R23 Approve Tax Shelter Annuity Companies/Brokers
- R24 Approve Chart of Accounts
- R25 Approves Implementation of Affirmative Action Grievance Procedures
- R26 Affirmative Action Program
- R27 Appointment of Affirmative Action Officer according to P.L. 1975, c.127
- R28 Appointment of PACO (Purchasing Agent Compliance Officer for Affirmative Action
- R29 Appointment of District 504 Committee Coordinator(s)
- R30 Board Goals
- R31 Appointment of ADA Officer
- R32 Authorization to award contracts up to bid threshold, and set quote threshold at 15% of bid threshold amount
- R33 Appoint Substance Awareness Coordinator
- R34 Open Public Meetings Act (Annual Meeting Dates)
- R35 Appoint School Treasurer of School Monies
- R36 Appointment of Asbestos Management Officer
- R37 Appointment of District Safety & Health Designee Re-adoption of Safety and Security plan
- R38 Appointment of District Indoor Air Quality Designee
- R39 Approved payment of bills between board meeting
- R40 Approval of State Contract Purchasing/Vendors
- R41 Appointment of District Integrated Pest Management Coordinator
- R42 Appointment of Right to Know Officer
- R43 Approve Travel Limitation for regular business travel (up to \$1,500)
- R44 Appoint Custodian of Records (OPRA)
- R45 Establish Photocopy Fees (OPRA)
- R46 Adopt Code of Ethics
  - a. that the School Ethics Act and code of Ethics for School Board Members has been received and discussed
  - b. that policies and procedures regarding training of district board of Education members has been adopted, and
  - c. that each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with code of Ethics
- R47 Emergency Management Procedures
- R48 Adopts Substitute pay for the following year
- R49 Appointment of Representatives to:
  - a. County School Board Association
  - b. New Jersey School Board Association
  - c. New Jersey School Board Association Delegate
- R50 Approve Superintendent to take action between board meetings for retroactive approval by the Board of Education

**The Board Secretary provides the Board members the opportunity to remove any Resolution(s) from the Consent Agenda.**

**Board Secretary: Motion to accept the consent agenda as presented or modified**

**Motion made by:**            CC    VF    AJ    AL

**Seconded by:**            CC    VF    AJ    AL

**Roll Call:**

**Ayes                      Nays                      Abstentions**

**Trustee Cirillo** \_\_\_\_\_  
**Trustee Flores** \_\_\_\_\_  
**Trustee Jimenez** \_\_\_\_\_  
**Trustee Locatelli** \_\_\_\_\_

**V. PUBLIC COMMENTS/QUESTIONS**

**VI. BOARD OF EDUCATION STATEMENTS**

A. Board Member Comments

B. President's Statement

Motion to close the Re-Organization meeting at \_\_\_\_ p.m. and convene the Public Work Session/Business Meeting.

**Motion made by:            CC    VF    AJ    AL**

**Seconded by:            CC    VF    AJ    AL**

**Ayes**

**Nays**

**Abstain**

**Trustee Cirillo** \_\_\_\_\_  
**Trustee Flores** \_\_\_\_\_  
**Trustee Jimenez** \_\_\_\_\_  
**Trustee Locatelli** \_\_\_\_\_

**West New York Board of Education**

Worksession/Business Meeting Agenda

May 17, 2010

6:00 p.m.

**The Worksession/Business Meeting of the West New York Board of Education will be held in the Auditorium of PS #4, 6300 Palisade Avenue, West New York, New Jersey. The order of business and agenda for the meeting are:**

**I. Roll Call:**

**Trustee Cirillo  
Trustee Flores  
Trustee Jimenez  
Trustee Locatelli**

**II. SUPERINTENDENT'S REPORT**

**A. Monthly Reports (these reports are on file and recorded)**

1. Employee Accident Reports
2. Student Accident Reports
3. Violence, Vandalism, and Substance Abuse Incident Reports
4. Nurse's and Physicians Reports
5. Enrollment Reports

**B. Miscellaneous**

**III. COMMUNICATIONS (Board Secretary)**

**IV. Work Session Discussion**

**Matters of Finance – Presentation and Discussion of Resolutions**

**Matters of Curriculum and Instruction – Presentation and Discussion of Resolutions**

**Matters of Operations – Presentation and Discussion of Resolutions**

**Matters of Special Education – Presentation and Discussion of Resolutions**

**Motion to adjourn to Executive Session: at \_\_\_\_\_ p.m.**

**Motion made by: CC VF AJ AL**

**Seconded by: CC VF AJ AL**

**Roll Call: Ayes Nays Abstentions**

**Trustee Cirillo**

**Trustee Flores**

**Trustee Jimenez**

**Trustee Locatelli**

**Executive Session Notice:**

**V. OPEN PUBLIC MEETING STATEMENT**

The public portion of the meeting is now concluded. The Board will now go into Executive Session to discuss items which fall within an exception of our open meetings policy and permits board to have private discussion since it deals with specific exceptions contained in N.J.S.A. 10:4-12b:

Matters of Personnel - Affecting current or prospective employees

Matters of Collective Bargaining

Matters of Litigation

Matters of Individual Privacy

Acquisition of Property

Other Matters as rendered confidential by law

BE IT RESOLVED that, the Board of Education will recess into Executive Session to discuss the aforementioned matters. Any discussion held by the Board which need not remain confidential will be made public as soon as practical.

Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists.

The Board may take action on these items following executive session.

**Executive Session Discussion:**

**Matters of Personnel**

**Matters of Collective Bargaining – Update on Tenure Charges and other matters**

**Matter of Litigation**

**Other Confidential Matters**

Motion to adjourn the Executive Session and reconvene in Public Session at \_\_\_\_\_p.m.

Motion made by: CC VF AJ AL

Seconded by: CC VF AJ AL

Roll Call:

Ayes Nays Abstentions

Trustee Cirillo \_\_\_\_\_

Trustee Flores \_\_\_\_\_

Trustee Jimenez \_\_\_\_\_

Trustee Locatelli \_\_\_\_\_

## **VI. PUBLIC COMMENTS (Agenda items only)**

## **VII. Consent Resolutions**

**(All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).**

### **BUSINESS and FINANCE**

- 1.1 Secretary/Treasurer Reports and Submission to the State Dept. of Education
- 1.2 Approval of Minutes
- 1.3 Paid Bill List
- 1.4 Transfers
- 1.5 Trane Company (Middle School Chiller)
- 1.6 Approve purchase of library books and instructional equipment (ARRA)
- 1.7 East Mountain School Tuition
- 1.8 Professional Services
- 1.9 Resolution to Borrow
- 1.10 Payroll Savings Bond Program

### **CURRICULUM**

- 2.1 Field Trips
- 2.2 Fundraisers
- 2.3 Comprehensive Equity Plan
- 2.4 District Technology Plan
- 2.5 District Goals
- 2.6 Travel Expense
- 2.7 Speakers
- 2.8 Fresh Fruit & Vegetable Program
- 2.9 SNAP Education Program
- 2.10 Textbook Purchase
- 2.11 Early Childhood Workshops
- 2.12 David Osnowitz Donation
- 2.13 Spirit Week

### **OPERATIONS**

- 3.1 Request for Use of Facilities
- 3.2 Request for Transportation
- 3.3 Bedside Instruction
- 3.4 Progress Payment
- 3.5 City of Burlington Board of Education
- 3.6 Progress Payment
- 3.7 Change Order
- 3.8 Project Graduation/Chaperones
- 3.9 Sale of Obsolete Equipment
- 3.10 Overtime Pre-K Registration
- 3.11 Red Cross Club

### **SPECIAL SERVICES**

- 4.1 Transportation and Placements
- 4.2 Nutritional Management Associates, LLC
- 4.3 Adam Krass, MS, ATP

## LEGAL

- 5.1 Security
- 5.2 Summer Cleaning Bid # 06-11
- 5.3 New Jersey Participating LEA
- 5.4 Work Session/Business Meeting Notice

## PERSONNEL

- 6.1 New Hire, Certificated
- 6.2 Substitute Teachers
- 6.3 Substitute Custodians
- 6.4 Non-Tenured Renewals
- 6.5 Non-Tenured Renewals
- 6.6 Non-Tenured Renewals
- 6.7 Substitute Bus Drivers
- 6.8 Substitute Custodians
- 6.9 Hire Part-Time Bus Aides
- 6.10 Substitute Nurse
- 6.11 Substitute Nurse
- 6.12 Assistant Principal Appointment
- 6.13 Assistant Principal Appointment
- 6.14 Abolishing Maintenance Positions
- 6.15 Organizational Chart
- 6.16 Unrecognized Titles
- 6.17 Salary Increment Changes
- 6.18 Salary Increment Changes
- 6.19 Transfers
- 6.20 Resignation Extended School Year Program
- 6.21 Resignation Extended School Year Program
- 6.22 Special Education Extended School Program add on
- 6.23 Home Instruction
- 6.24 Unpaid FMLA Christina Francis
- 6.25 Transfer
- 6.26 Resignation Maile Pinedo
- 6.27 Retirement Edythe Gologorsky
- 6.28 Retirement Sharon Rome
- 6.29 Retirement George Athanasiadis
- 6.30 Retirement Norma Broncano
- 6.31 Retirement Kevin Grasser
- 6.32 Retirement Lorraine Oliveri

**The Board Secretary provides the Board members the opportunity to remove any Resolution(s) from the Consent Agenda.**

<b>Business &amp; Finance</b>	1.1 – 1.10	<b>Special Services</b>	4.1 – 4.3
<b>Curriculum</b>	2.1 – 2.13	<b>Legal</b>	5.1 – 5.4
<b>Operation</b>	3.1 – 3.11	<b>Personnel</b>	6.1 – 6.33

**Board Secretary: Motion to accept the consent agenda as presented or modified**

**Motion made by:           CC    VF    AJ    AL**

**Seconded by:            CC    VF    AJ    AL**

**Roll Call:**

**Ayes                           Nays                   Abstentions**

**Trustee Cirillo**  
**Trustee Flores**  
**Trustee Jimenez**  
**Trustee Locatelli**

**VIII.           PUBLIC COMMENTS/QUESTIONS**

**IX.            BOARD OF EDUCATION STATEMENTS**

A.       Board Member Comments

B.       President’s Statement

**X.            ADJOURNMENT**

**President: Asks the Board Secretary to request a motion to adjourn:**

**Secretary:   Motion to Adjourn the Meeting**

**Motion made by:    CC    VF    AJ    AL**

**Seconded by:       CC    VF    AJ    AL**

**Ayes                           Nays                   Abstentions**

**Trustee Cirillo**  
**Trustee Flores**  
**Trustee Jimenez**  
**Trustee Locatelli**

**Meeting adjourned at: \_\_\_\_\_**